APEEE Bru IV Laeken
DRÈVE SAINTE-ANNE, 86
1020 BRUSSELS
+32 2 474 10 91
WWW.BRU4.EU

Brussels Thursday, 25th June 2026
Online Administrative Board meeting via Teams - Part 1 - Open session: 12:35-13:30.

Present: Lourdes Alvarellos Lopez, Matthieu Auzouy, Marzia Brofferio, Alexandra-Mariana Cojocaru, Virginia-Irina Dila, N' Deye Khady Diongue, Alexandre Grigorescu-Negri, Jelmen Haaze, Fedia Mattarelli, Dan Nicolae, Tzvetomir Penev, Ionut-Adrian Sandu, Adja Awa Sissoko, Iordan Toujarov.

Absent: Delia Camelia Amariei, Marius Serbeniuc.

Excused: Marianna Cosco, Noémie Hangya-Lachmann, Stefan Petrovski, Dana Adriana Puia Morel, Pénélope Vlandas.

Proxy: Marianna Cosco to Dan Nicolae, Noémie Hangya-Lachmann to Fedia Mattarelli, Stefan Petrovski to Adja Awa Sissoko, Dana Adriana Puia Morel to Alexandra-Mariana Cojocaru, Pénélope Vlandas to Alexandre Grigorescu-Negri, Dan Nicolae and his proxy to Lourdes Alvarellos Lopez at 1:11 pm.

Guest: Beatriz Soler Navarro, the Director of the APEEE of Brussels IV, Manuela Pamio, the secretariat of the APEEE of Brussels IV, Dina Dragomirescu, Angela Guarino, Viliam Hainz, and Chrissoula Stavrou parents of the EEBIV and section representatives.

Minutes 25.06.2026

PART 1 – OPEN SESSION

1. Welcome & Introduction.

The quorum is reached. Alexandre Grigorescu-Negri, the President, chairs this first part of the Board meeting, which is open to section representatives, Pupils' Committee representatives, and parents involved in the school community. The President welcomes all attendees and presents the main agenda points.
He also explains that the idea is to hold an open session on a monthly or bi-monthly basis to discuss topics of interest to everyone. The open session could be accessible to all parents of the EEBIV upon request, but it should not include votes or sensitive information.

2. Community.

2.1 Somerfesto results and next steps.

Before introducing this point, Angela Guarino, who is no longer an APEEE Board member but a member of the 2026 Somerfesto Committee, takes the floor to make a preliminary statement.

She clarifies that the Somerfesto results, which will be presented at today's meeting, are preliminary figures as the payment of all Somerfesto invoices is not closed. She points out that the final Somerfesto report will be published as part of the annual activity report on the APEEE website and it will be presented with the final figures to parents at the next APEEE General Assembly meeting.

Before going through the Somerfesto presentation, Mr Nicolae refers that this year the Somerfesto Committee was composed of four new members: Anca Dumitrescu, Svet Goranov, Alessandra La Croce and Lourdes Alverellos Lopez. He takes this opportunity to thank them for their valuable work and

dedication. Mr Nicolae points out that an important step is to pay the charities and identifies the following action:

Action: Mr Mattarelli will send the required information to Ms Soler Navarro in order to prepare the payment for the charities (Name and Bank account of the charities). Deadline: next week.

On behalf of the 2026 Somerfesto Committee, Ms Alvarellos Lopez explains to the Board the current outcomes and key aspects of the Somerfesto event through a PowerPoint presentation.

-Composition of the 2026 Somerfesto Committee.

The 2026 Somerfesto Committee was composed of volunteer parents: Dan Nicolae, Lourdes Alvarellos Lopez, Fedia Mattarelli (Board members), Jane Okafor, Angela Guarino, Josephine Norris (former Board members) and Alessandra La Croce, Svet Goranov, Anca Dumitrescu.

-Logo contest.

The call for designing a Somerfesto logo was launched well in advance, and 35 pupils from P5 to S5 submitted their nice logo designs. The Somerfesto Committee thanked the winner, Chiara Prischich (S2 ITA), for designing the official logo of the 2026 Somerfesto edition. This logo, that appeared on the Somerfesto t-shirts, will be featured in all our communications related to the event. The Somerfesto Committee also prepared a video to be posted on the APEEE website, including all the participants in the logo contest, to thank them for their creative contributions.

-Call for Stands and Volunteers.

The Somerfesto Committee put a lot of work into the call for stands, but the information was received rather late and was not very complete. Therefore, we should work with language sections on how to proceed more efficiently in the future.

Ms Alvarellos Lopez explains that the volunteer form was circulated in advance and sent several times by the school and the APEEE communication channels. In the end, the Somerfesto Committee managed to get volunteers we needed, and more than 400 volunteers participated in the event. She specifies that volunteers are needed not only during the day of the event, but also before for setting up and after for cleaning. Ms Alvarellos Lopez and Ms Guarino take this opportunity to thank Ms Dumitrescu, the volunteer parent who stepped in and managed to support the coordination of volunteers this year.

-Entrance, ticket sales and distribution.

Registration for the 2026 Somerfesto event was mandatory. The platform used for the registration was Eventbrite. 5143 Eventbrite registrations were recorded, and 3800 people checked in. Ms Alvarellos Lopez explains that bracelets and tokens were sold online via the Shopify shop. This platform worked quite well, but it was a bit challenging to manage payments, especially last-minute payments. She outlines that some sales were made on the spot during the Somerfesto day. In order to make the organisation much easier, we should encourage parents to pay tickets in advance.

-Communication.

Ms Guarino explains that we should start organizing the next Somerfesto edition in September and send out calls for stands and volunteers. It is explained that this year maybe we should re-stress the message that the Somerfesto event is organized by parent volunteers.

-Preliminary Somerfesto results.

Ms Alvarellos Lopez points out that the figures are not definitive, as we are still receiving invoices and we need to make some payments related to the event and close the Somerfesto budget. To date, we have registered the following figures: total income €63.326, total expenses €25.389, net result €37.937.

The final figures should be very close to those estimated in the Somerfesto budget approved by the APEEE General Assembly in January 2026. It is explained that one of the biggest expenses regards the payment of the main Somerfesto attractions (Nursery attractions, Ninja Run etc.), and the food stands that generated the main revenues were the Romanian food stand, followed by the Italian and African food stands. These food stands, which are run by volunteer parents of the different language sections, are all made by donations from parents of the section, and we cover the central purchases only (plates, forks, expenses to hire BBQs).

In addition to the food stands, five charity stands, run by the school community (for example the Giraffe project etc.) were present at the event. Some charity stands were run entirely by students (Kiss for Peace) and others were run by teachers and kids. The purpose of these participants was that the money raised during the event could go directly to the registered account of the registered charity. Ms Alvarellos Lopez adds that some activities organised during the event were a great success such as: Ice Cream, Henna Tattoo stand, etc.

-Key Lessons learned.

The following operational issues were identified for resolution before the next year's edition: cup deposits using yellow tokens created an unreconcilable accounting gap at the bar, collection boxes were not pre-labelled by stand, complicating end-of day counting, some volunteers were not collaborative so the idea is that some sensitive roles should be covered by reliable people, some discrepancies were noted between the number of registrations and the actual scan so maybe there were some gaps on the monitoring of the attendance, the information did not circulate as good as it should have in some language sections, some issues and aspects to be improved were reported by the school responsible for safety.

-Next steps.

The next steps identified by the Somerfesto Committee are as follows: to finalise the Somerfesto payments and close the Somerfesto budget, to finalise the lesson learned document and prepare the meeting with the school scheduled for September, to finalise the Somerfesto activity report to be ready for the next APEEE General Assembly, to prepare the budget for the Somerfesto 2027 edition, to allocate the Somerfesto benefit via a Board's vote between the Social Fund and the Community Fund, to prepare the motion to the General Assembly on charities' participation at the Somerfesto.

Ms Guarino emphasizes that it is important to give a Somerfesto presentation at the next APEEE General Assembly to explain parents what the Somerfesto event is, how it works, how the money is spent, and what the school community can do to get more involved in the preparation.

Mr Grigorescu-Negri fully supports the idea of presenting the Somerfesto to the General Assembly. With regard to the participation of charities at the Somerfesto, Mr Grigorescu-Negri suggests that the Somerfesto rules may be drafted and presented in two versions to the General Assembly and the General Assembly then decides. Ms Mattarelli thinks that the Somerfesto Committee should have a lead role in drafting the document. Ms N' Deya Diongue takes this opportunity to offer her assistance in drafting the rules concerning the participation of charities in the event.

The APEEE President thanks all the participants for the work done during the Somerfesto edition. The feedback from the school on the 2026 Somerfesto edition was positive.

2.2 School Trip Survey preliminary results.

Ms Guarino recalls that the APEEE Working Group on School Trips prepared and launched the 2026 feedback survey on this year's secondary school trips (S2 to S6). The survey, that was also supported

by the EEBIV, closed on 22nd June 2026. The idea was to have a follow-up of the survey we had in 2025, and to respond to Interparents' requests for parents' feedback on school trips in each European school. For the first time, this survey on secondary school trips involved the three main stakeholders of the school system: parents, teachers, and pupils. After this introduction, Ms Guarino presents the preliminary results of the survey:

-The feedback was requested on 11 secondary school trips from S2 to S6 that took place in 2025-2026. The majority of respondents were from the S4 trip.

- 410 parents, 206 students, and 25 teachers responded to the APEEE's School trip feedback 2026 survey. The majority of responses came from the French section, which represents the majority of the school population.

-The costs of the secondary school trips were not considered expensive except for the S4 trip in Holland.

-The results of the survey were positive. Teachers were more positive than students and parents, except for the perception of safety.

Finally, Ms Guarino identifies the following steps for the School Trip Working Group:

Action: to finalise the report on the secondary school trip survey by the end of June and share the final results of the school trip survey with the school and parents.

Action: to develop a strategy for next year. The APEEE School Trip Working Group should make minor revisions to the text of the questionnaire, already tested, in order to improve it. The idea is to send the questionnaire after the end of the school trip so that parents, teachers, and students have in mind what happened during the trip. Feedback can thus be more closely monitored.

Although the responses received are not sufficient to give a fully representative picture of this year's trips, they constitute a solid contribution that we can make to the school management. In fact, the school will work on organizing next year's trips with the travel agency during the summer break.

Mr Grigorescu-Negri thanks Ms Guarino for her work and involvement. He points out that the idea would be for the next year to have a common survey among the Brussels European Schools to see how it evolves between schools and across years. Ms Guarino would like that the APEEE communication officer or the APEEE secretary to be involved in these projects in order to support the School Trip Working Group: send out questionnaires, reminders etc. It is briefly discussed the possibility of involving the APEEE staff members as support for these initiatives.

2.3 New Morning Drop-off Organisation by the school.

Mr Grigorescu-Negri draws the attention of the Board to the fact that the organisation of the morning drop-off will change next year. As announced at the last SAC meeting, stopping and parking in front of Gate 88 is not officially permitted. The supervision team who has kindly helped families arriving by car to help their children out of their vehicles, will no longer be there to provide this service next year.

The APEEE President asks everyone what steps could be taken to maintain the drop-off service for pupils. He raises the open question of whether or not the APEEE wants to provide this type of service for parents. He also asked the APEEE Director to calculate the costs for the Apeee to provide this service and how to finance it.

2.4 Welcome Coffee 2026-2027.

Ms Soler Navarro is pleased to announce that the APEEE Welcome Coffee will be held on the first day of the new academic year, Thursday, 3rd September 2026, at 8:30 am. The idea is to welcome parents in the canteen refectory, on the 2nd floor of the canteen building. Ms Soler Navarro explains that parents will have the opportunity to interact with Board members and section/class representatives and raise their questions regarding our services and the school life in a friendly environment. Ms Brofferio points out that we need to have two representatives for each language section, one for the primary cycle and one for the secondary cycle, as the questions raised by parents whose children are in a different cycle are completely different.

Action: A communication announcing the Welcome coffee event will be sent to parents one or two weeks before the event's date.

Action: The Board secretary will post a poll in the Ped TEAM to see who will be available for this event. She will inform the Ped Team that two representatives of each language section are needed for this event, one for the primary cycle and one for the secondary cycle.

3. Reorganisation Working Groups.

Mr Grigorescu-Negri would like to reorganise the APEEE Working groups and start working on this project as soon as possible.

He emphasizes that we need to draft rules, processes and procedures on various important matters such as the status of the Pupils' Committee (CDE), the proposal from the English section to change the number of class representatives (three), the creation of a VP for External Relations, the APEEE recruitment process, the Somerfesto organisation rules, the NDA for all Board members, to review the Community Fund procedure, etc.

Therefore, he will set up a WhatsApp Group on the reorganisation of Working Groups where everyone is welcome to join. The idea is to split up the topics among the WhatsApp group members and to decide together on the way forward and the topics to be prioritised.

This first part of the Administrative Board meeting ends at 1:30 pm. The President concludes this open session by thanking everyone for attending and noting that we will decide in September whether or not to reduce the format of the meeting or to extend it to all the parents.