APEEE

Bru IV Laeken

Practical guide
2026 - 2027

EXTRACURRICULAR ACTIVITIES

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Our team

TO BE CONFIRMED

Manager of extracurricular activities

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02 474 10 92

FABRICE BOYENGE

Extracurricular activities Assistant

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Extracurricular activities Assistant

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And of course our many monitors and supervisors: discover their profiles.

APEEE
Bru IV Leeken

EXTRACURRICULAR SERVICE

Activities after school

The extracurricular service organises a series of activities for pupils from M1 to S7, every day after school. Your kids have a choice between a wide range of activities: sports, music, languages, arts & leisures and supervision.

Supervision / supervised study

Children can register for supervision, with or without activities, or tosupervised study.

Private lessons

For certain activities, it is possible to sign up for private lessons (for 30-60 min). You can request a 30-minute trial lesson before committing to a subscription.

These lessons take place at the school.

Ski trip

Each year, we organise a ski trip for S4-S7 students.

This year, we went to Les Orres, France !

Summer camp

Each year, the extracurricular service organises a summer camp which offers a range of programs for students from S1 to S3. The different camps are tailored for different interests with everything from a sports camp to a chess camp !

The camps also include an excursion to Aqualibi or Aventure Parc !

Bus periscolaire

Since the activities finish after the departure of the transport busses, if you are signed up to an activity, you can sign up to the bus periscolaire.

The bus periscolaire leaves every day at 5:40pm, except on Wednesdays, where it leaves at 3:15pm.

WHAT IS AN ORDINARY DAY LIKE ?

STEP 1

End of the school day

Your child's main teacher will bring them to the extracurricular activities meeting point

STEP 2

Meeting point

15:00

The children meet their monitors at the meeting point

STEP 3

Activities

The children participate in the activity, which they are registered for

STEP 4

End of activities

16:00

The monitors/ supervisors accompany the children to :

- **After-school care Laeken**
-
- **Parent**

Extracurricular activities are organised every day for nursery, primary and children of EEB4.

Activities last around 50 minutes, except on Wednesdays when they last 1.5 hours.

TIMETABLE
NURSERY AND PRIMARY

	MON	TUE	WED	THU	FRI
LUNCH			12:40-13:20		
Session 1			13:30-15:00		12:50-13:50
Session 2					14:00-15:00
Session 3	15:10-16:10	15:10-16:10		15:10-16:10	15:10-16:10
Session 4	16:10-17:30	16:10-17:30	16:10-17:30	16:10-17:30	16:10-17:30

Only Nursery and P1-P2

Supervision P1-P2 or supervised study P3-P5

WHAT IS AN ORDINARY DAY LIKE FOR SECONDARY PUPILS

STEP 1

End of the school day

STEP 2

Meeting point

16:00

The children meet their monitors at the meeting point

STEP 3

Activities

The children participate in the activity, which they are registered for

STEP 4

End of activities

17:30

The monitors/ supervisors accompany the children to :

- **Perisco bus**
- **Parent**
- **Alone**

Extracurricular activities are organised every day for EEB4' pupils in secondary.

TIMETABLE SECONDARY

	MON	TUE	WED	THU	FRI
LUNCH	12:30-13:25	12:30-13:25		12:30-13:25	
Session 1			13:00-14:00		
Session 2			13:30-15:00		
Session 3*	15:10-16:10	15:10-16:10	14:00-15:00	15:10-16:10	15:10-16:10
Session 4	16:10-17:30	16:10-17:30		16:10-17:30	16:10-17:30

* Your child would like to participate in an activity at 3:10 pm. We invite you to look at the P3-P5 program and contact the extracurricular activities service to check the availability.

IMPORTANT DATES

FROM 4 TO 25 SEPTEMBER 2026	**Supervision for the month of September**
28 SEPTEMBER 2026	**Launch of extracurricular activities for nursery, primary pupils and secondary students**
2 NOVEMBER 2026	**No extracurricular activities** *(pedagogical day)*
3 NOVEMBER 2026	**No extracurricular activities -** except for secondary pupils (Oral assessment of the school record)
18 DECEMBER 2026 + 19 MARCH 2027	**No extracurricular activities -** except supervision
18 JUNE 2027	**End of extracurricular activities for everyone**

EXTRACURRICULAR EVENTS 2026-2027

6 TO 13 FEBRUARY 2027	**Ski Trip** (trip organised for S4-S7)
JUNE 2027	**Performing Arts Day** (date to be confirmed)
21 JUNE TO 1ST JULY 2027	**Summer Camp** (camps organised for S1-S4)
2027	**Inter-APEEE chess tournament** (date to be confirmed)

REGISTRATION

HOW TO REGISTER?

For your information, registrations are based on a"*first-come-first-served*" basis.

Our online registration system : https://services.apeee-bxl4.be/en/welcome.html

1. Log in to your APEEE account or create one if you are new parents.
2. Check if the information in your profile is still up to date and correct it if needed
3. Renew your APEEE membership fee. One membership per family and per school year is mandatory and has to be paid.
4. Having carefully read the extracurricular activities rules, you can now register your child to our extracurricular services.
5. Click on "create an order"
6. Once your enrolment request is submitted, you will receive an email regarding the status of your order. To familiarise yourself with the different statuses, please refer to the next page of this guide.

ONCE REGISTERED

Once the registration is done, you will receive a confirmation email indicating that your order is either:

- **In treatment**: Your registration is being analyzed and will change to one of the other statuses, depending on the situation.
- **On the waiting list**: The activity is full and your child is on the waiting list. If a spot becomes available, you will be contacted.

Once the registration is treated, the status will either be:

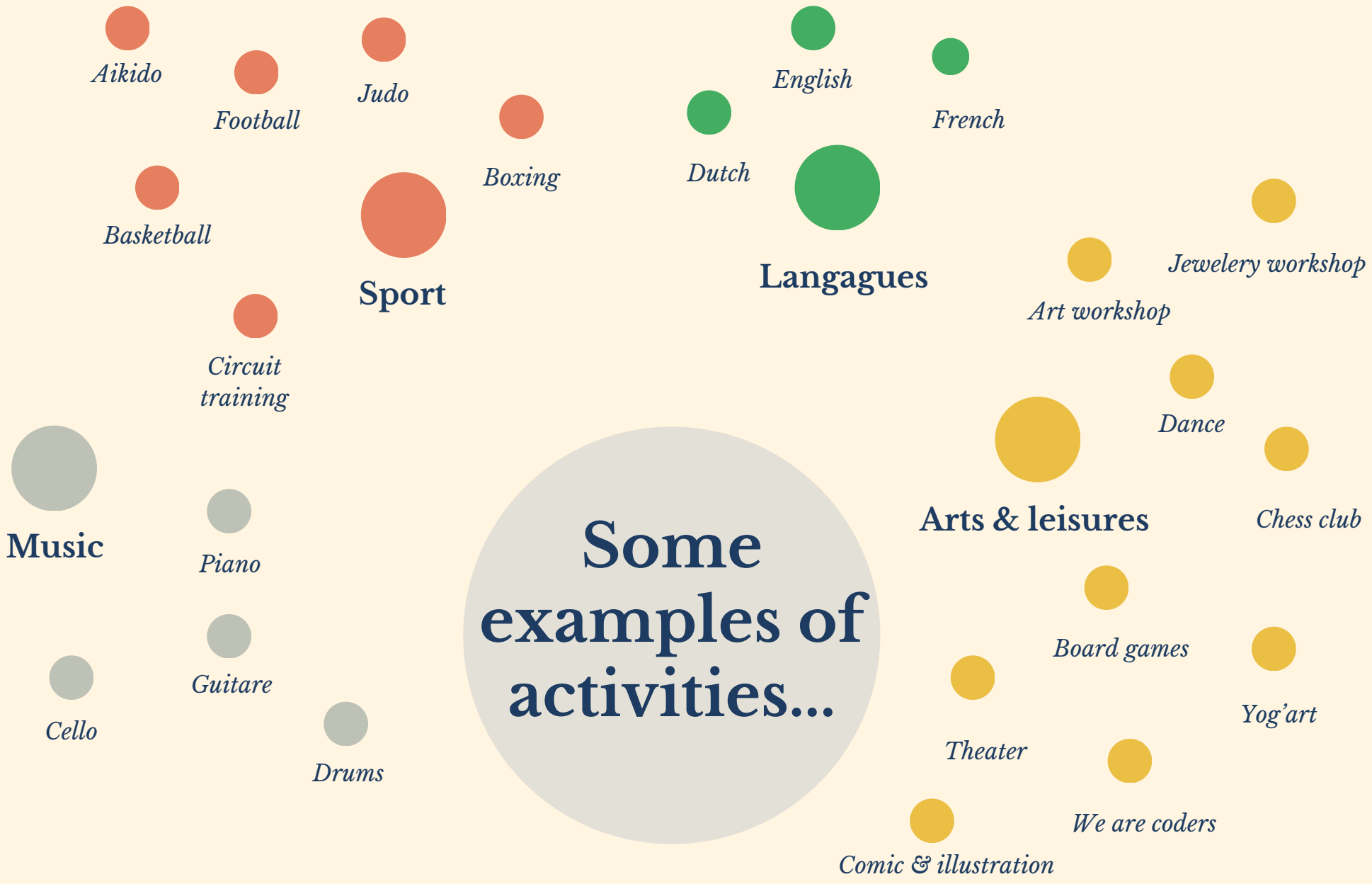
- **Waiting for payment**: The activity is confirmed and we are waiting for your payment in order to validate your order.
- **Accepted**: Your registration has been accepted and a payment plan has been approved.
- **Cancelled**: You requested the cancellation of the registration.
- **Refused**: There is no more place in the chosen activity or the activity could not be launched due to a lack of registrations, you are then invited to choose another activity.

Once the payment has been done:

- **In order of payment**: The registration is in order for your child to start their activity.
- **To be verified**: The payment for your registration must be verified because it is either incomplete or exceeds the scheduled amount.

If you wish to modify or cancel your order, contact the after-school program office by email : periscolaire@bru4.eu

As a reminder, **the APEEE does not reimburse any activity after the start of activities**



HTTPS://WWW.BRU4.EU/EN/EXTRACURRICULAR/OUR-ACTIVITIES/

EXTRACURRICULAR ACTIVITIES

Trial lessons:

Group activity: the extracurricular service offers children the opportunity to try an activity (up to 3x in the year), as long as there is still space in the activity.

please check availability with the extracurricular activities department before registering your child for a trial class.

Private lessons: it is possible to do a trial lesson (30 min) with a private tutor.

Before placing an order, make sure you agree with the teacher.

And when ordering, please indicate the name of the teacher and the date of the trial.

Orders are placed on the registration site: https://services.apeee-bxl4.be

Individual tutoring:

The extracurricular service offers the possibility of taking music, language or other individual lessons with our teachers.

- Timing*: 30 - 45 - 60 min
- Number of lessons: 30 (annual) - 20 (from November) - 10 (from February)

To discover our offer, please visit : **Our private lessons**

**Depending on the student's age and learning abilities*

APEEE SUPERVISION

The extracurricular service offers supervision for students participating in extracurricular activities, from nursery to S2:

- Wednesdays from **15:00 to 17:30** and
- Fridays from **12:50 to 17:30**

You can enroll your child in the following cases :

- He is participating in an activity and you would like to come pick him up later in the afternoon;
- He is participating in an activity starting later (on Fridays)

Supervision is also offered for students not participating in extracurricular activities, from nrusery to S2:

→ Wednesdays between **13:30 and 17:30** Fridays between **12:50 and 17:30**

Supervision: The children are taken care of by the team of supervisors in the extracurricular service. They are free to occupy themselves during this time; they will be able to do their homework independently or play games. Equipment will be made available to them.

End of the day:

- You have the option to come pick up your child at any time you wish - before 5:30 pm
- Students registered for supervision and the bus have the option to take the bus either at 3:20 p.m. or 4:10 p.m. (on Fridays).

COORDINATION WITH THE TRANSPORT SERVICE

If you child is enrolled to the transport service, they can take the 16:10 bus, right after the extracurricular activities. If you want your child to use this service, simply choose "*return by bus / Retour en bus*" in the "*Followed by*" section upon enrolling your child to his/her extracurricular activity.

Please note that the second departure bus lines are designed according to the subscriptions received for students in secondary. This means that your bus stop might not exist on this second departure. If so, the Transport service will contact you and arrange for an alternative stop.

The transport service does not organise school bus on Wednesday afternoons, nor on other days after 16:10.

EXTRACURRICULAR BUS

The Extracurricular service is setting up a bus serving two stops:
Simonis and Mérode.

- **Mondays, Tuesdays, Thursdays, and Fridays at 5:40 p.m**. - > for secondary pupils enrolled in extracurricular activities.
- **Wednesday at 3:15 p.m**. - > for all students (from nursery to secondary) participating in extracurricular activities this day.

To be able to benefit from this service, registrations must be done on the registration site in the extracurricular area; the name is "BUS periscolaire + nom de jour"

USEFUL INFORMATION

BEFORE the extracurricular activities

MONDAY, TUESDAY, THURSDAY AND FRIDAY

- If your child is in **nursery** :

His/her teacher takes the children to the meeting point (***salle commune des maternelles)*** where they are taken care of by our team of supervisors. Each monitor will meet their group at **15:10** on Monday, Tuesday, and Thursday, and at **12:50** on Friday.

- If your child is in **primary** :

His/her teacher accompanies the children to the meeting point which is ***under the canteen's building***. They wait next to their activitie's sign and are then taken care of by supervisors until the monitor picks his group at **15:00** on Monday, Tuesday and Thursday and on Friday at **12:50** (P1-P2) and at **15:10** (P3-P5).

On Fridays, P1-P2 pupils will have eaten before the 12:50 activity.

- If your child is in **secondary** :

The pupils go by themselves to the meeting point **(*under the canteen)*** where the monitor is waiting for them at **16:10** on Monday, Tuesday, Thursday and Friday.

On Friday, children in nursery or primary must be either be registered to 2 activities or 1 activity and APEEE supervision, or OIB garderie (on the school premises).

No child can be left unsupervised on the school site.

WEDNESDAY

Lunchtime organisation

- If your child is in nursery or primary, to participate to an activity, you need to register them to either:
  - **hot meal supervision:** a hot meal served under the supervision of the extracurricular activities supervisors
  - **lunch supervision:** he/she can eat a sandwich under the supervision of the extracurricular activities
- If your child is in nursery or primary and is enrolled in after-school day care (OIB):the hot meal is included in your OIB registration. Your child goes to the canteen with the day care educators from the OIB and joins the extracurricular activities afterwards.
- If you have chosen a lunch supervision (with or without a hot meal) :

If your child is in **nursery :**

The teacher takes the pupils to the *salle commune des maternelles* where our team of supervisors will take them and bring them to the canteen at 12:30. After lunch, the supervisors accompany them to their activities.

If your child is in **primary :**

The teacher takes the pupils to the meeting point where a supervisor is waiting for them from 12:30. They then all go to the canteen, on the 2nd floor, where they will eat a meal with our supervisors.

WEDNESDAY

Afternoon organisation

After the meal, the pupils return to the extracurricular meeting point where they will wait for their monitors.

The activities take place between 1:30 pm and 3 pm.

At the end of the activity, children will be accompanied depending on which option is chosen:

- at the school gate, to be picked up
- at OIB daycare
- to the supervision organised by the extracurricular service (the child can stay until 5:30 pm)
- at the extracurricular bus (departure at 3:15 p.m.)

AFTER the extracurricular activities

At the end of the activities taking place at school : the monitors or supervisors accompany the children to :

- the bus stop (organised by the transport service - to home or central garderies)
- the gate (meeting point with parents)
- the APEEE supervision (only on Wednesdays and Fridays)
- the after-school garderie on the school premises (Laeken garderie - OIB)
- the secondary pupil leaves alone *(if the option has been chosen by the parent)*
- the extracurricular bus *(periscolaire bus - leaves everyday at 5:40pm, except Wednesdays at 3:15pm)*

Those taking place outside the school : the parents are kindly asked to pick up her/his child where she/he has her/his activity.

APEEE
Bru IV Laeken

EXTRACURRICULAR ACTIVITIES SERVICE

LET'S STAY IN TOUCH

The extracurricular office is located in the school, in the J building (basement).

We are open from Monday to Friday from 9:30 until 18:00.

For more information, please contact us at:

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periscolaire@bru4.eu

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