

Annual Activity Report

2024-2025



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1. Overview of the APEEE main activities in 2024 -2025

@Dan Nicolae + Director

1.1 The APEEE administrative structure and composition

1.1.1 VP for Administrative Affairs

@Marianna Cosco + Director

1.1.2 VP for Pedagogical Affairs- Pedagogical Working Group

1.1.3 The APEEE IV as part of the Interparents federation

@Marzia Brofferio

2. Services reports

2.1. Canteen / Cafeteria @Adja Awa Sissoko + Manager Canteen

2.1.1. Introduction & Staff

Canteen is one of the APEEE Services with the mission of serving, at everyday service, the in-house preparation of healthy, balanced and tasty meals respectful of the planet, for all school pupil from nursery to secondary and from all linguistic sections, within the dedicated school's premises guaranteeing the comfort and safety of the kids.¹

Being a moment for reloading energy, the lunch is also a time of learning on the good practices of food necessary for the proper development of your child.

The Canteen staff is led by Mr. Evangelos Pilatos as the manager of the service. Working in the food and beverage industry for the past 20 years, he gained a wealth of experience in the field. He has experience in all aspects of food and beverage management, from ordering and inventory to staff training and customer service. He coordinates the whole service, which means the Canteen staff and the subcontractor, and he is also the contact person with the school for the events for which catering services are required.

¹ The Canteen also provides daily meals to the school's teachers and the school staff in the so-called "Canteen-professors, located in a dedicated part of the Canteen refectories.



The Chef Audrey Clepkens is working with her team to prepare healthy and nutrient-rich diet meals for students in a spirit of respect for the environment. She has been part of the EEB4 team since the creation of the Canteen.

As part of our team in charge of Econome and Hygiene supervision, we have Mr. Pascal Pierard taking care of the Canteen suppliers and the stock.

Together with the Chef de Cuisine, there is a team of highly motivated and amazing professionals in charge of preparing all the meals for the pupils, teachers and staff school:

Min-Jae Huh	Sous-chef
Vasileios Tsaprasidis	Chef de partie - Hot Section
Aziz Sanhaji	Chef de partie - Hot Section
Naoufel Derouiche	Demi-Chef de partie - Cold Section
Mohamed Agharbi Abrighach	Commis - Cold Section
Moustapha Boumedian	Waiter - Staff Canteen
Marie-Josée Mugeni	Commis – Waitress - Snack Shack
Vincent Gérard	Commis – Waiter - Cafeteria

More information: <https://www.bru4.eu/en/canteen/the-chef-and-his-team/>

2.1.2. Activities performed

a. Canteen Strategy

In 2024-2025 we kept working on initiatives and needs, in cooperation with the school. Our main goal has been to keep the quality of our food with the same price, i.e. raising further the quality of the products, variety and providing different options for our pupils. A particular attention was given to nutritional balance, taste, and presentation of the meals. Efforts were made to diversify the hot meal menus, in order to better meet the pupils' expectations while maintaining consistent quality standards. At the same time, the service has continued to raise awareness to pupils and parents about the benefits of balanced and healthy foods via several recurrent initiatives like the Canteen weeks (where parents



in groups can come and meet the Canteen team in the Canteen premises in autumn), the Mobility week's breakfasts (for which the Canteen offers breakfast to pupils, teachers and school staff that come to school green ways of transportation during the Mobility week in September), and healthy food workshops (where the Canteen manager and his team initiate nursery and early primary pupils to some good habits and elementary knowledge about healthy food).

All these actions are also part of the Canteen strategy for food waste reduction, thereby contributing to a reduction of the Canteen's ecological footprint. The initiatives mentioned above have an impact on food waste reduction. In addition, the service has kept implementing measures to improve controls, portion management and better planning of meal production. In parallel, targeted training sessions were organized for the service team to strengthen operational skills and increase overall productivity, resulting in more efficient service delivery.

For the current school year 2025-2026 our goals are as follows:

1. Keep maintaining the quality with similar prices: Reduce operational costs without increasing menu prices, ensuring that the canteen remains budget-friendly for everyone.
2. Decrease further food Waste by further monitoring portioning and by improving planning, and daily operations.
3. As new initiative, the service will be providing (i) monthly Canteen recipes to share some of the Canteen best-sellers and give the opportunity to our school community to reproduce them at home (ii) daily breakfasts to provide pupils, teacher and school staff with more food and drink options. In collaboration with our dietitian, this idea will become a reality as of February 2026, giving our community a delicious start to the day.

b. Canteen Registrations 2024-2025

The information about the number of registrations during the school year 2024-2025 is as follows:

- ✓ Tri1 - 1941 students
- ✓ Tri2 - 1943 students
- ✓ Tri3 - 1921 students

Which represents 60% of total of students in school and an increase of 4% compared with the previous school year (56% of school year 2023-2024)

Please find below the detailed information per trimester and days/week:

- Tri1 - 1941 students
 - 2 days per week: **187**
 - 3 days per week: **265**
 - 4 days per week: **1397**
 - 5 days per week: **92**



- Tri2 - 1943 students
 - 2 days per week: **205**
 - 3 days per week: **280**
 - 4 days per week: **1378**
 - 5 days per week: **80**
- Tri3 - 1922 students
 - 2 days per week: **202**
 - 3 days per week: **276**
 - 4 days per week: **1366**
 - 5 days per week: **78**

c. Canteen subscription prices evolutions

The Canteen prices have been quite stable compared to last school year. As shown in the following tables the prices increase has been minimal, lower the price inflation rate in Belgium (which was above 2% for that period).

The first table exhibits the price for the past school year 2023-24. The first instalment (T1) had 71 days and the second (T2) had 50 days and the third instalment (T3) had 58 (and 48 for S1-S6) days. For classes S1-S6 the third instalment had 48 days.



2023-24 Canteen in EEBIV: subscription prices

2023 - 2024				
M 1-2, P 1-2, S7	2 days	3 days	4 days	5 days
1st instalment	222.63 €	324.01 €	383.60 €	486.35 €
2nd instalment	179.81 €	237.35 €	287.70 €	359.63 €
3rd instalment	206.78 €	276.91 €	338.05 €	417.17 €
Year Total	609.22 €	838.27 €	1,009.35 €	1,263.15 €
S1-S6 3rd instalment	170.82 €	229.44 €	280.51 €	345.24 €
Year Total	573.26 €	790.80 €	951.81 €	1,191.22 €
Daily meal price - 1st instalment	8.56 €	7.54 €	6.85 €	6.85 €
Daily meal price - 2nd and 3rd instalments	8.99 €	7.91 €	7.19 €	7.19 €

2023 - 2024 (with 10% family discount)				
M 1-2, P 1-2, S7	2 days	3 days	4 days	5 days
1st instalment	200.37 €	291.61 €	345.24 €	437.72 €
2nd instalment	161.83 €	213.62 €	258.93 €	323.66 €
3rd instalment	186.11 €	249.22 €	304.24 €	375.45 €
Year Total	548.31 €	754.45 €	908.41 €	1,136.83 €
S1-S6 3rd instalment	153.74 €	206.50 €	252.46 €	310.72 €
Year Total	515.94 €	711.73 €	856.63 €	1,072.10 €
Daily meal price - 1st instalment	7.71 €	6.78 €	6.17 €	6.17 €
Daily meal price - 2nd and 3rd instalments	8.09 €	7.12 €	6.47 €	6.47 €



The following table shows the prices for the school year 2024-25. The first instalment (T1) has 71 days, the second (T2) has 55 days and the third instalment (T3) had 52 (and 42 for S1-S6) days.

2024-25 Canteen in EEBIV: subscription prices

Year 2024-2025				
Daily price	2 days	3 days	4 days	5 days
M 1-2, P 1-2		7.19 €	6.85 €	
P 3-5, S	8.64 €	7.92 €	7.20 €	7.20 €

M 1-2, P 1-2	2 days	3 days	4 days	5 days
1st instalment		309.28 €	383.60 €	
2nd instalment		237.35 €	301.40 €	
3rd instalment		215.78 €	280.85 €	
Year Total		762.41 €	965.85 €	

P 3-5, S 7	2 days	3 days	4 days	5 days
1st instalment	224.64 €	340.56 €	403.20 €	511.20 €
2nd instalment	190.08 €	261.36 €	316.80 €	396.00 €
3rd instalment	172.80 €	237.60 €	295.20 €	374.40 €
Year Total	587.52 €	839.52 €	1,015.20 €	1,281.60 €

S 1-6	2 days	3 days	4 days	5 days
1st instalment	224.64 €	340.56 €	403.20 €	511.20 €
2nd instalment	190.08 €	261.36 €	316.80 €	396.00 €
3rd instalment	138.24 €	190.08 €	237.60 €	302.40 €
Year Total	552.96 €	792.00 €	957.60 €	1,209.60 €



2024- 2025 (with 10% family discount)				
M 1-2, P 1-2	2 days	3 days	4 days	5 days
Tri1		278.35 €	345.24 €	
Tri2		213.62 €	271.26 €	
Tri3		194.20 €	252.77 €	
Year Total		686.16 €	869.27 €	

P 3-5, S 7	2 days	3 days	4 days	5 days
Tri1	202.18 €	306.50 €	362.88 €	460.08 €
Tri2	171.07 €	235.22 €	285.12 €	356.40 €
Tri3	155.52 €	213.84 €	265.68 €	336.96 €
Year Total	528.77 €	755.57 €	913.68 €	1,153.44 €

S 1-6	2 days	3 days	4 days	5 days
Tri1	202.18 €	306.50 €	362.88 €	460.08 €
Tri2	171.07 €	235.22 €	285.12 €	356.40 €
Tri3	124.42 €	171.07 €	213.84 €	272.16 €
Year Total	497.66 €	712.80 €	861.84 €	1,088.64 €

d. New Canteen Registrations System – XAFAX:

The 2024–2025 school year marked an important transition for the Canteen service with the replacement of the previous payment system by the new myNetPay app. The reason for that change was to have a better and more modern system to facilitate the payments to the families.

The system was implemented in collaboration with Xafax, a company with proven experience working with EEB1, EEB3, and several universities in Belgium. Although the transition presented initial challenges, the system became fully operational after the first few weeks. Once established, the new payment solution functions smoothly and efficiently. Both pupils and parents provided positive feedback, highlighting the improved usability and convenience of the myNetPay app.

More information: <https://www.bru4.eu/en/canteen/apeee-bru-iv-app-2/>



e. Financial results

There has been a very favorable development of the financial results of the Canteen over the last recent years. Please find below the evolution of the financial results for the canteen service²:

Evolution of the financial results over the last three years

	2022-2023	2023-2024	2024-2025
Incomes	2.275.540€	2.502.254€	2.676.275€
Expenses	-2.239.305€	-2.339.585€	-2.446.062€
First result	36.235€	162.669€	230.213€
Management fees³	-122.773€	-110.462€	-105.315€
Final result	-86.537€	52.207€	124.898€
% Profit / total revenues	-3.80%%	2.09%	5%

2024-25 financial results – Breakdown by departments

	2024-2025	
Incomes	2.676.275€	100%
<i>Cafeteria</i>	266.201€	9.9%
<i>Snack Shack</i>	153.851€	5.7%
<i>Canteen Staff</i>	70.335€	2.6%
<i>Canteen pupils</i>	1.773.678€	66.4%
<i>Events</i>	39.789€	1.5%
<i>Other</i>	372.421€	13.9%

f. Events, school year 2024-2025

Besides its standard activity of providing meals to pupils, teachers and school staff, the Canteen also provides a commercial catering service for various event organised in the school. This additional activity supports the Canteen financial results.

² These figures include the results of the results of all the APEEE food and beverage, i.e. the cafeteria and the Snack Shack.

³ Management Fees are the costs - *not directly linked to a service/department* - of:

- Director, HR/Accountant, Communication resp. & Secretary.
- APEEE structure (IT, furnitures...)
- Fees (Chartered accountant, auditors, lawyers...)

reduced by the annual membership fees paid by each family.



Welcome Day Staff (September 2024). - Every year school is organizing a day to welcome staff members. The Canteen provides *pains au chocolate* in the morning and lunch for everybody. Number of people attending: 400.

Admin Board meeting (September 2024). - The Canteen provides food and drinks for the meeting of the school's board. Number of people attending: 20.

Mobility Week (September 2024). - During the European mobility weeks, Canteen offers the breakfast to pupils and staff members who come to school by green ways of transportation.

Canteen Weeks (October 2024). - Parents visited the Canteen premises, discussed with the manager and had the opportunity to try the same food as their children eat in the canteen. Number of people attending: 65.

Austrian School visit (October 2024). - Lunch for teachers and students visiting our school. Number of people attending: 40.

Pedagogical day (November 2024). - Breakfast snack and lunch for school's staff members. Number of people attending: 300.

Whole school inspection (November 2024). - Lunch for guests coming for school's inspection. Number of people attending: 13.

Hot Chocolate distribution (December 2024). - Every year school is asking the Canteen to prepare thermos with hot chocolate which we distribute in staff's break rooms. Number of people attending: 370.

French Ambassador (Janvier 2025). - Special menu prepared to honour the French ambassador visiting our school and having lunch with school's management. Number of people attending: 5.

Europa Bistro (Fevrier 2025). - As in previous years, our school is hosting the Europa Bistro event on February 12, 2025, starting at 19:00. The event will be organised for the members of the Office of the Secretary-General, ES inspectors, and the members of the European schools' management members. Number of people attending: 61.

Love Of Reading (Fevrier 2025). - "Love of Reading" is the global project, led by the school library, which brings together and promotes all initiatives around reading. During Book Week, the library organises a reading aloud competition in the multi-purpose hall, that involves many pupils and requires a professional Jury with teachers out of the secondary cycle. Number of people attending: 38.



Philoday (March 2025). – Annual event organized by the librarians of secondary. We prepare the sandwiches for the students involved in the event and we welcome the staff members for lunch in the Staff Canteen. Number of people attending: 18.

FAMES (March 2025). - The school organized the annual FAMES event, bringing together students from various European schools. As part of the event, the school canteen service was responsible for managing and delivering all food and beverage requirements. Catering services were provided for approximately 300 students and included a wide selection of snacks, freshly prepared sandwiches, and hot meals. Special attention was given to ensuring timely service, variety, and quality in order to meet the needs of an international group of participants and to support the smooth running of the event throughout its duration. Number of people attending: 275.

Healthy food workshops (May 2025). - In March, in cooperation with primary director Mr. Mc Grath and Ms. Guikmin (EN section) we organised visits from nursery students in our kitchen premises. They had a tour by the canteen manager. They met the kitchen staff members, and they saw the place where the team prepares daily the food served in our school. In May, we provided in the classes the materials for them to make a cake. They made it in class and after we took it in the kitchen and baked it. It was the dessert all nursery pupils ate the day after during their hot meal in the refectory.

Open Days (May 2025). The school organised an information session for new parents and the APEEE set up several information points to inform new parents about transport, canteen and extracurricular services. The Canteen, in addition to providing information about registration, menus, allergens, etc., organised a snack for all attendees. The event was very successful and allowed those who attended to get a first-hand look at some of the food and drinks offered by the canteen. Number of people attending: 200.

Performing Arts Day (June 2025). -The Extracurricular Service organised the PAD as the final event of the extracurricular activities carried out during the 2024-2025 school year and commissioned the Canteen to organise the food and beverage service. It was the first time such a comprehensive event had been organised on the Canteen terrace, and the result was very positive. Number of people attending: 800.

BAC Ceremony (July 2025) - As part of our annual traditions, a reception is organized each July following the Bacculaureate Ceremony. This event marks an important milestone for the S7 pupils and provides an opportunity to celebrate together with their families. The reception includes a selection of soft drinks, cava served to parents, and a variety of finger foods. Number of people attending: 1100.



2.1.3. Some further statistics about the Canteen for the school year 2024-25

Inscriptions per sections and levels

Tri 1		M	P1	P2	P3	P4	P5	S1	S2	S3	S4	S5	S6	S7
	BG	9	10	6	4	8	11	15	11	8	16	10	3	3
	DE	15	11	8	14	16	15	17	18	16	16	13	9	9
	EN	15	5	19	16	22	32	31	40	41	42	38	23	9
	ET	10	6	5	6	7	6	6	6	6	0	0	0	0
	FR	42	39	45	60	50	54	90	70	98	101	68	52	40
	IT	6	4	10	14	8	10	11	18	7	15	11	21	7
	NL	3	7	5	6	4	11	13	19	15	22	6	8	11
	RO	21	12	14	10	15	12	20	12	15	21	10	10	6

2.2. Transport @Jourdan Toujarov + Manager Transport

2.2.1. Introduction & Staff

2.2.2. Activities performed

2.2.3. Statistics

2.3. Extracurricular activities @Angela Guarino + Manager Periscolaire

2.3.1. Introduction & Staff

2.3.2. Activities performed

2.3.3. Statistics



3. School Community

3.1. Community building Working Group @Community Fund

3.2. Social Fund @Social Fund

3.3. Somerfesto @Somerfesto Committee

3.3.1. Event overview

3.3.2. Entrance, ticket sales and distribution

3.3.3. Bar & Food Stands

3.3.4. Set-up and clean-up

3.3.5. APEEE Stand and Raffle

3.3.6. Logo contest

4. Financial Management @Stefan Petrovski + Director

5. Challenges and Lessons learned 2024-2025

6. Perspectives for the next school year