

GLOSSARY

**STATUS OF YOUR ORDERS TO THE SERVICES
OF THE APEEE OF BRUSSELS IV**



**APEEE
BRU IV**

**ASSOCIATION DES PARENTS
D'ÉLÈVES DE L'ÉCOLE EUROPÉENNE DE BRUXELLES IV**

TRANSPORT

Being processed

*We have received your registration. Your bus stop reservation has been recorded.
Your status will soon change to "Accepted" or "Declined".*

Accepted

You have a seat on the bus that serves your stop, and your child can now start taking the bus. Your status will soon change to "Awaiting payment" if your employer does not cover the transport costs directly. Otherwise, your status will be updated to "Payment in order" directly.

Refused

You do not have a seat on the requested bus (all the seats are already booked or because you have an outstanding balance to the APEEE). In this case, please contact the transport or accounting department.

Awaiting payment

*You have a seat on a bus.
Please proceed with the payment to confirm your registration.*

In order of payment

*We have received your payment.
Your child can continue to use the transport service.*

CANTEEN

Being processed

*We have received your registration, and it is currently being analyzed.
Your status will soon change to "Accepted" or "Refused".*

Accepted

*You have a place and very soon
your status will change to
"Awaiting payment".
You will receive a payment request by
email.*

Refused

*You do not have a place in the canteen
(the maximum capacity has already
been reached or because you still have
an outstanding balance to the APEEE).
In this case, please contact the
canteen or accounting department.*

Awaiting payment

*You have a place in the canteen, you
can proceed to the payment to
validate your registration.*

In order of payment

*We have received your payment; your
child can continue to use the canteen
service.*

PÉRISCOLAIRE

Being processed

*We have received your registration, and it is currently being analyzed.
Your status will soon change to "Waiting List", "Refused" or "Awaiting Payment"*

Awaiting payment

You have a place at the chosen activity, you can proceed to the payment to validate your registration.



In order of payment

We have received your payment; your child can now participate in his/her extracurricular activity.

Cancelled

You have requested the cancellation of your registration or the APEEE has canceled the activity.

Refused

You do not have a place in the chosen activity (the activity is full or could not be launched due to insufficient registration; or you still have an outstanding balance to the APEEE). In this case, please contact the extracurricular activities or accounting department.

Waiting List

The chosen activity is either full, or the minimum number required to start the activity has not been reached so you are on a waiting list.

2 options available:

- Contact the extracurricular service to inquire about available activities. You can then submit another registration request for the same day.*
- Wait for a place to become available. In this case, your status will automatically change to "Waiting for payment."*