



Administrative Board Meeting/Réunion du Conseil d' Administration

Brussels Thursday, 20th January 2022

Teams Video Meeting: 12:38-14:25

Present: Stephanie Buus, Marianna Cosco, Kristin Dijkstra, Mariana Ghitoi, Alexandre Grigorescu Negri, Karim Kettani, Nadia Kichaout, Maria Koidu, Dan Nicolae, Tzvetomir Penev, Victoria Petrova, Dana Adriana Puia Morel, Tobias Stricker, Pénélope Vlandas, Diane Werhert.

Absent : Cerasela Botoroaga, Luigi Rosario Filippo Sciusco.

Excused: Vladas Kukulskis, Iulian Vasile.

Proxy: Iulian Vasile to Karim Kettani, Vladas Kukulskis to Stephanie Buus, Nadia Kichaout to Pénélope Vlandas from 1:54 pm, Marianna Cosco to Diane Werhert from 2:14 pm.

Guest: Manuela Pamio, Secretariat of APEEE and, Eric Rega, the Director of the APEEE of Brussels IV.

Minutes 20.01.2022

The quorum is reached. Ms Dijkstra welcomes all attendees and opens the meeting focused on the discussion and planning of the upcoming Ordinary General Assembly and the Extraordinary General Assembly (25/01/2022).

Yesterday, the President, the Director and the Communication Officer of the APEEE had online meetings with the CII interpreters and the company which will organize the online vote in order to ensure that everything will run smoothly on that day.

1. Approval of agenda.

The agenda is approved with slight modifications:

- The agenda for the General Assembly will be discussed before the preparation of the School Administrative Board meeting on 31st January 2022.
- The provision of Distance Learning for students in quarantine is moved under point 7.

2. Approval of Minutes from last Administrative Board meetings (18/11/2021 & 2/12/2021).

Unanimously approved without any remarks.

3. Nomination of the Electoral Board for the General Assembly (GA).

Ms Dijkstra points out that we need to appoint three Board members as volunteers for the Electoral Board in order to check that the quorum numbers are met, that the online voting is proceeding

smoothly, and all votes cast at the General Assemblies are valid. In the past we have clarified that all members of the Electoral Board should preferably be Board members whose mandates are not coming to an end. Following this call for volunteers, the Board appoints Karim Kettani, Dan Nicolae and Marianna Cosco as members of the Electoral Board. The President thanks them for their willingness to serve as volunteers.

4. Quorum figures for the Extraordinary General Assembly and the Ordinary General Assembly.

The President of the APEEE draws the attention of the Board to the fact that:

- The Extraordinary General Assembly (EGA) may validly deliberate if at least 50% of the voting members are present or represented. It will adopt the proposed modifications in questions, by the 2/3 of the present or represented voting members.
- The Ordinary General Assembly (OGA) may validly deliberate if at least 10 % of the voting members are present or represented.

The APEEE Secretariat will send the full list of voting members with proxies to ONETEC company tomorrow. There are currently 469 voting members and only 17 proxies have been recorded. The deadline for submitting the proxy form was set for January 18th, 2022. In order to meet the quorum, it is essential that voting members participate at the Extraordinary General Assembly. Due to the low number of proxies received, it is decided that all voting members will be able to send their proxy votes to the APEEE secretariat by the end of today. Some Board members will send a proxy reminder to the section representatives via the WhatsApp Group. Mr Nicolae refers the importance of inviting all class representatives to attend the online meeting in person.

5. Agenda for the GA.

With reference to the Extraordinary General Assembly meeting, Mr Kettani explains that there will be one global vote on the Draft Statutes. Voting members will vote Yes or No on the entire package rather than on each amendment. He informs the Board that the written explanations of each amendment will be sent out to parents and posted on the APEEE website as soon as possible. He would like to put in writing and publish on the APEEE website all answers of the APEEE to the parents' questions on the Statutes expressed before and during the information evening held on 18/01/2022. Mr Kettani would like to translate the revised Statutes articles into English if possible. It is clarified that the English version has not a legal value, but it is provided for consultation and information purposes. Only the French version is legally binding.

Some Board members refer that the GA agenda is too long, and we could shorten the section regarding the presentation of services already included in the activity reports and available online for parents. Ms Ghitoi would like to have the opportunity to briefly present the Community Fund and show that we, as Apeee, are present and supportive of the school community in these challenging times. Ms Puia Morel informs the Board that she will present some slides at the General Assembly not included in the Well-being Report. The discussion focuses if the presentation of services should be made before or after the presentation and vote on the results and budget. Mr Grigorescu Negri reminds that both the votes on the results and on the budget are mandatory. He suggests the following schema that could be presented in one hour maximum:

- Presentation of results 2020-2021
- Questions and Answers on Results and services where Ms Petrova, Mr Stricker and Ms Vlandas can answer as well.
- Vote on the results 2020-2021
- Presentation of the budget 2021-2022
- Questions and Answers on the budget
- Vote on the budget 2021-2022
- Presentations of future projects and so on.

The President of the APEEE refers that the structure of the agenda will remain the same, but some small modifications will be made. The following actions are identified:

#	Action	Owner	Deadline
01 CA 20/01/2022	To send the wording of the vote on the results 2020-2021 and the budget 2021-2022 to the Communication officer. The text will be communicated to the online voting company.	Alexandre Grigorescu Negri	This afternoon

#	Action	Owner	Deadline
02 CA 20/01/2022	To send the revised version of the GA agenda to the Board by e-mail.	Kristin Dijkstra	ASAP

6. Distribution of posts within the Board.

Our parents' association is moving into a new phase with many experienced members' departing and many key positions remaining temporarily unfilled following the upcoming General Assembly.

The new Administrative Board will have to appoint a President, a Treasurer, a Board member in charge of the canteen and another parent to work together with Ms Buus as Interparents representative. In accordance with article 4.4 of the Interparents' Statutes, the Administrative Board of the APEEE of Brussels IV may appoint a parent of a pupil of the EEBIV as IP representative who will report to the Board. Ms Buus explains that there are many duties and a lot of work at the Interparents level and there are not enough people to cover all matters, and this is also happening at local level too. Ms Vlandas reminds that many Board members had no specific responsibilities this year. She encourages everyone to have a look at the list of Board functions and see where they could best fit in because if we do not get everyone involved as a Board, we won't be able to do a good job.

Ms Koidu explains that a lot of parents, in particular the newcomers, have no idea what the APEEE does. They know about services, but they do not know the difference between what the APEEE Board does and what the APEEE hired people do. Before people put themselves for a Board or a Working Group it is important to explain in a simple way what it has to be done and how much time you need to invest. Ms Vlandas adds that it is our role as Board members to reach out to other parents, explain what we are doing and try to find people who are willing to help and to put forward their applications.

According to the current APEEE Statutes, article 11.1, at the first meeting after the General Assembly, the Administrative Board shall elect and revoke from among its members the Executive Committee, which will consist of a minimum of six and a maximum of eight members. The President of the APEEE outlines that every new board member has the right to put himself/herself forward for any position at the first meeting following the General Assembly.

It is clarified, article 11.2 of the APEEE Statutes, that the President, the Board Secretary and the Treasurer of the Association are members of the Executive Committee by right: Board members who are not normally members of the Executive Committee will be invited to participate when the area for which they are responsible is to be discussed.

It is a statutory obligation to have a President, a Board Secretary and a Treasurer. These functions should be assigned to separate people.

7. Points for School Administrative Board on January 31st, 2022.

Ms Dijkstra announces that there will be two online meetings with the school management on 25th January 2022:

- A tartinistes meeting from 2:00 pm to 3:00 pm. Attendees: Ms Dijkstra, Mr Grigorescu-Negri, Mr Stricker, Mr Rega and Mr Minoche.
- A Pre-Administrative Board meeting at 3:00 pm to prepare the upcoming School Administrative Board meeting. Ms Buus and Mr Kettani will be glad to attend the School Administrative Board meeting on 31st January 2022.

Ms Dijkstra refers that several well-being points will be discussed during the pre-meeting, for example: an update on child protection policies and the Homework Policy, the current state of school psychologists, their contracts, and whatever potential extra-resources they may need.

The President of the APEEE will not only address the points received from Interparents (for example: generic intervention on the state of governance in the system, school trip budgetary exemptions, the ability for schools to get insurances and insurance parents when school trips are cancelled, the organization of the 2022 BAC related to pandemic, confirmation that school trips will be approved at the Education Councils etc.) but will also address two questions raised at today's meeting: some updates regarding the appointment of the new Director of the EEBIV and the Estonian section issue (exemptions for the new extended secondary sections).

Ms Vlandas refers that school trips have been cancelled in the last two years, but it appears that one-day school trips are starting again at least in primary school. She wonders what it is going on with a week-long school trip and if the school will be able to organize it by the end of the school year. This issue could be raised the next Primary Education Council which will be held on 10th February 2022.

The discussion focuses on provision of Distance Learning for students in quarantine which might necessitate a revision of the current OSG policy. It seems that the provision of Distance Learning for students in quarantine is not always guaranteed. The Deputy Directors referred that they cannot force teachers to provide this service. Ms Dijkstra informs the Board that the parents' associations across the European school system are trying to put pressure on OSG to make this a requirement.

The Board thanks Ms Dijkstra, Mr Stricker and Mr Grigorescu Negri for their outstanding work over the years. Ms Werhert kindly offers her assistance for collecting points at the next Covid-19 Task Force meetings that will take place every two weeks.

The Board meeting ends at 2:25 pm.