



Memorandum of Understanding between the Parents' Association and Pupils' Committee of the European School of Brussels IV

Preamble

The Association des Parents d'Elèves de l'Ecole Européenne de Bruxelles IV, EN: Parent's Association (hereafter, "APEEE") and the Comité des Elèves, EN: Pupils' Committee (hereafter, "CdE") are representative bodies integral to the functioning and operation of the European School of Brussels IV (hereafter, "the School"), particularly in regard to stimulating an engaged, European, school community spirit.

In accordance with articles 8.3, 19 and 23 of the Convention defining the Statute of the European Schools and Chapter V of the General Rules of the European Schools both separate representative bodies are afforded the right to participation in school life, to promote the school's proper functioning and to foster a climate of trust, in particular at various school councils and decision-making boards.

In view of the common interests between these two representative bodies, closer and more perennial collaboration is called for.

Purpose

This Memorandum of Understanding serves to formally establish principles and codes of conduct through which the two bodies can ensure that close, structural cooperation and regular communication & exchanges are maintained enduringly for the aims of attainment of shared visions and standpoints, in the interests of the pupils of the School.

Guidelines for cooperation

1. Each organisation will endeavour to avoid any action or utterance encroaching on the rights of the other, or publicly criticising it. Prior consultation or notification should take place in either case.
2. After the election of new members of the CdE, it shall communicate to the APEEE their contact details within seven calendar days. The APEEE shall likewise communicate to the CdE the new contact details of President and Vice-President in charge of pedagogical affairs whenever they are replaced, within the same deadline.
3. The CdE shall be invited as an observer to the General Assemblies and Pedagogical Working Group meetings of the APEEE. They may be invited to other meetings as need be.
4. The organisations should share opinions on proposals and agenda points in advance of school consultative bodies, such as the School Administrative Board, Education Councils, and School Advisory Councils. Where shared standpoints exist, the organisations shall advocate jointly and in coordination.
5. The organisations should endeavour to meet as often as possible, especially in advance of the aforementioned school consultative meetings. To this purpose, preparatory consultations should take place at least 24 hours before each meeting mentioned under section 4.
6. Each organisation may request a meeting should a matter of urgency arise.
7. Where mutually beneficial, the organisations shall promote events organised or communications issued by the other. More specifically, they will, when opportune, coordinate surveys among their respective constituencies.
8. The organisations shall collaborate on all relevant matters to improve school life and experience for pupils. They should inform the other as to their structural organisation, aims and ongoing projects. In particular, they shall endeavour to jointly organise events or campaigns.

9. The organisations should cooperate for the long-term enhancement of the "canteen", "snack shack", "cafeteria", organisation of pupils' transport and extracurricular activities, including by common initiatives towards the School direction, the Office of the Secretary-General of the European Schools and the European Commission.
10. This MoU shall be published on both organisations' websites or social network accounts.

Management of the CdE's bank account

1. The APEEE holds the CdE's bank account on its account, lodging the CdE's funds on bank account BE47 1325 4721 0080. Any change to that bank account number shall be communicated to the CDE within 48 hours.
2. The CdE can request transfers by the APEEE staff of the CdE funds, which must include the sum, the recipient and their bank details, and an explanatory communication. The APEEE staff will, in due time upon reception of the transfer request (which must be in written format, and authorised by the CdE presidency or treasury), complete the transfer.
3. The CdE can, at all times, deposit funds into the account.
4. If possible, the CdE treasury or presidency should have access to independent, contactless payment methods from the CdE's bank account.
5. The CdE presidency and treasury shall be entitled access at all times to view the bank account's balance, including received and sent transfers.

Laeken, le 24/11/2021
K. - Well

APEEE Vice-president for
pedagogical affairs

~~NTNA~~
CdE president 2021/2022

Kishor Dike
APEEE President NOV 24 2021

fait à Laeken,