

## Monitor and Supervisor's Charter

- 1) *Exemplary behaviour and attitude towards children, parents, teachers, monitors and supervisors*
- 2) *Punctuality at work: Respecting arrival times*
- 3) *Come by the office to badge before and after the activity*
- 4) *Compliance with safety and hygiene rules and knowledge of the procedure to follow in the event of an accident*
- 5) *Respect for the premises and equipment: Return the premises and equipment in the same condition as they were before the extracurricular activity*
- 6) *Systematic and rigorous control of attendance using the lists (A = absent and P = present)*
- 7) *Absence: Give at least 24 hours notice and if possible, try to find a replacement*
- 8) *In case of problem, IMMEDIATELY contact the extracurricular activities office:*

02 474 10 99 or 92 / [periscolaire@bru4.eu](mailto:periscolaire@bru4.eu)