



# TRANSPORT SERVICE

## MONITOR's Convention

1. Behave respectfully towards the driver, the children, the parents and any other person you encounter during your service
2. Be punctual at work
  - AM: be on time at the 1st stop
  - PM: be at the APEEE's office to sign the presence list and be in front of the bus 10 min before the departure time
3. Respect the timetable for each bus stop and immediately communicate to the transport office if a modification should be done
4. Respect the list of security rules applicable aboard the school bus
5. A strict and systematically control of the boarding lists for your bus
6. Neither discussion nor message (radio...) of political or religious nature
7. It is strictly forbidden to smoke or be under the influence of alcohol aboard the bus
8. In case of problem, IMMEDIATELY contact the transport office:

02 474 10 94 or 96 or 97