**COMMUNITY FUND**

**FUNDING APPLICATION FORM**

**Name**

**Address**

**Role within school**

Teacher ☐ Parent ☐ Pupil ☐ Other (please specify) ☐

**Telephone(s)**

**Email address**

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*\*By filling in this form, you confirm that you have read and accepted the School Community Fund Rules. You also agree that if your funding request is accepted, you will provide a written report on the project within 3 weeks of the event or within an alternative deadline if agreed by the Committee of the Community Fund. Please note that the report is an important part of the funding process because it allows the Committee and other interested parties to assess the projects that receive funding and to share the positive results with a wider audience in order to further encourage the community spirit at the school.*

**Type of project (please tick all that are applicable)**

Sporting Event ☐

Cultural Event ☐

Project benefiting the School Environment ☐

Project improving the reputation of the school ☐

School Exchange ☐

Other (please specify) ☐

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**Has the school management been informed about this project?**

Yes ☐ No ☐

**Description of the Project** *(please continue on an additional sheet if necessary)*

*A clear description should be as detailed as possible, from conception to development to implementation.*

Objective

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**Section/Age group**

*Please elaborate (1) the number of language sections/classes/students involved, and (2) the criteria used for their selection in the project, including, where necessary, the justification for a single language section project.*

(N/P/S)

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**Activity**

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**Date/Period**

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**Financial Information**

*Please include as much information as possible to support the request – including quotes from more than one provider (if possible). The costs need to be clearly broken down.*

Total Cost of Project

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Amount requested from the Community Fund

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Eligible for other funding

*Please confirm if the school or other budget has been asked if they can provide any funding.*

Yes ☐ please specify from whom and the status of any application

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No ☐

Is this event likely to raise funds?

*NB: In order for the CF to be successful, it is important that fund raising activities should be benefitting the CF, in order that they can continue to fund diverse projects across the school.*

Yes ☐ (Please specify what you intend to do with any profits)

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No ☐

*The applications submitted to* [*communityfund@bru4.eu*](mailto:communityfund@bru4.eu) *will be read by the members of the* [*Community Fund Committee*](https://www.bru4.eu/en/community/community-fund/committee/).

Signed ……………………………………………..

Date

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