



Administrative Board Meeting/Réunion du Conseil d' Administration

Brussels Thursday, 10th January 2019

Location: CCAB, rue Froissart 36, 1040 Bruxelles, room: 2B, 12:45-14:50.

Present: Stephanie Buus, Kristin Dijkstra, Luca Dussart Ilies, Dorothee Farwerck Lefort, Mariana Ghitoi, Alexandre Grigorescu Negri, Ambar Hernandez Pacheco, Emanuela Innocente, Karim Kettani, Angela Muraca, Dan Nicolae, Victoria Petrova, Dana Adriana Puia Morel, Graziella Rizza, Tobias Stricker, Iulian Vasile, Pénélope Vlandas.

Excused: Nadia Kichaout, Vladas Kukulskis, Nathalie Marchioro-Holzer, Anneli Veispak.

Proxies: Nadia Kichaout to Pénélope Vlandas, Vladas Kukulskis to Dana Adriana Puia Morel, Nathalie Marchioro-Holzer to Emanuela Innocente, Anneli Vespak to Victoria Petrova.

Guest: Manuela Pamio, secretariat of APEEE.

Minutes 10.01.2019

The quorum is reached. Ms Dijkstra wishes a Happy New Year to all attendees and chairs the meeting.

1. Adoption of the agenda.

Two points are added to the agenda:

- Next steps following the hacking of functional e-mail accounts.
- Info point: end of year plans for the extra-curricular activities.

The proposed agenda points 7-8-9 are moved to the top to guarantee discussion to make sure the majority of the members are present.

The agenda is adopted as amended.

2. Update from the Executive Committee meeting 20/12 (summary available on Bitrix).

The Board takes note of the summary of the last Executive Committee meeting (20/12/2018) published on the Bitrix platform. With reference to the security matters, Mr Vasile would like that the cleaning of the secondary building may be improved. This is a point to be raised to the School Management.

3. Update on meeting APEEE Presidents with Commission Oettinger on temporary site (10 Jan).

This morning, the Presidents of the 4 APEEEs based in Brussels met the Commissioner Oettinger. Mr Marcheggiano, the Secretary General of the European Schools, was also present. The President of the APEEE of Brussels IV gives a positive feedback from this meeting focused on the temporary site. Commissioner Oettinger is concerned about the EU schools and he is putting time and effort to try to find the best possible solutions for the fifth European School and for the temporary site.

The pupil population of the Brussels European Schools is continuing to grow whilst the infrastructure has remained unchanged. A new fifth European school should be built at the old NATO site by 2024 at the earliest. The discussion focuses on the proposal from Belgium to open a temporary school at Arts-Loi to which S6 and S7 pupils from Woluwe and Ixelles schools would be transferred. Unfortunately (associations of) parents were not involved in the consultation process and no one has visited the building yet. There are a number of questions that have been repeatedly asked for which no answers have been provided.

Some Board members express concerns regarding the key aspects of the current proposal for a temporary site. The APEEE BXL IV is not directly targeted but mutual solidarity is important.

The Arts-Loi site, located in rue du Commerce near the Art-Loi metro station, is an office block, not a school building. There is a lack of sport, labs or leisure time infrastructures. It only has a small courtyard and the site is not accessible except by public transport. Consequently there is no space available for extra-curricular activities and no school transport service may be provided.

It is located in an extremely high traffic area and seems that this area is not a safe environment for children. The proposed temporary site seems inappropriate for schooling especially for upper Secondary students (lack of interaction with other sections, removal from a well-functioning school environment in critical years). Furthermore, teachers, and probably pupils, will need to travel between school sites, losing valuable time in transit. It is referred that teachers from Woluwe and Ixelles are opposed to the move and have presented their concerns. Ms Vlandas outlines that in the past, the Secretariat General had refused some sites on the basis that the EU school has the obligation to provide courses to pupils from nursery level until the end of Baccaalaureate. This seems to be disregarded now with the Berkendael site and this proposal. The idea to have a prefabricated temporary solution on the site of the former NATO headquarters should be considered as pushing for the opening of the 5th European school seems to be the best scenario.

4. Update on meeting with the new President of the Local Staff Committee (9 Jan).

The President of the APEEE of Brussels IV refers that there was a fruitful meeting with the new President of the Local Staff Committee (European Commission). The plan is to work together much more and to create an informal working group.

Some Board members consider positively that parents' association may join its force with staff unions and the Local Staff Committee and use their lobbying power.

Although cooperation may be a good idea, Ms Vlandas points out that there may not be the need to create another task force. This could lead to Parents' associations weakening their position as key interlocutors of the Secretary-General of the European Schools. In addition, the APEEE represents parents from all EU Institutions and even other non EU Bodies, like Eurocontrol and Nato, while the Local Staff Committee only represents the EU Commission staff. The APEEEs are therefore more legitimate to discuss with the Secretary General compared to the Local Staff Committee.

Ms Petrova points out that before opening a new site, we have to try to get the best out of that we have in the schools. It is important to support children in order to have more budgets for teachers, supervision and support.

An extraordinary Admin Board meeting focused on preparation of the School Administrative Board meeting (25/01/2019) will be held on 24th January 2019 at lunchtime. The APEEE Secretariat will check the availability of a meeting room at Albert Borschette Conference Centre.

5. VOTE: Approval AB minutes of meeting 13.12.2018.

The minutes of the AB meeting held on 13/12/2018 are approved with amendments on page 5 to reflect the interest of new member to join the Working Groups.

6. VOTE: Selection members Working Group New Building.

A call for volunteers interested in participating in a working group in January-February 2019 to examine the feasibility of purchasing an APEEE IV building was launched before the Christmas holidays. The feedback from parents was very positive and six applications were received to date.

The Treasurer of the APEEE informs the AB that Mr Piettre is not present at today's meeting because he has an appointment with an expert for an evaluation of the property.

VOTE: *Does the Board agree to accept the six candidates who have applied to be members of the WG on feasibility study? Ms Ecker, Mr Sciusco, Mr Alferaru, Mr Meyers, 2 architects.*

Voting result: Unanimity in favour

It is agreed that the WG on feasibility study will include the following members:

- *Graziella Rizza*
- *Pénélope Vlandas*
- *Tobias Stricker*
- *Iulian Vasile*
- *Luca Dussart Ilies*
- *Judith Ecker*
- *Luigi Rosario Filippo Sciusco*
- *Cristian Alferaru*
- *2 architects*
- *Georges Meyers*

Tasks will be divided according to the motivation and competencies expressed.

#	Action	Owner	Deadline
#01 CA 10 th January 2019	To send a communication to all members of the WG on feasibility study in order to fix the timing of next meetings and start working	Graziella Rizza	In the coming days

7. SOMERFESTO: Next steps.

The 2019 edition of Somerfesto will take place at EEBIV on Friday 17th May and Saturday 18th May, 2019. Ms Hernandez Pacheco explains to the Board that there will be a school disco for P5-S1-S2 pupils on Friday evening but main events with attractions, exhibitions, discos for upper school students, will be held on Saturday 18th May 2019.

It is announced that new Somerfesto Committee is also composed of some representatives of the School Management, teachers, secondary students and parents. There will be a Somerfesto Committee meeting on Monday 14th January 2019 in order to brainstorm the vision of the Somerfesto and distribute some coordinating roles. The idea is to get every class involved. This meeting is also an opportunity to identify what the students and teachers want and what the students and teachers are willing to do.

The VP IERP considers a great idea to open this event to the newcomers as well as to have an APEEE stand in order to reply to all parents' questions. In fact this event is a great opportunity to show the parents' association to the school, to parents and we could get the extra-curricular activities involved.

With reference to the financial aspects, the Treasurer of the APEEE points out that it is important to have a list of names, validated by the Executive Committee, who are the only people in the position of handling money. It is questioned, if the financial side should be managed only by Board Members. Other board members insist on the fact that the coordination should be improved and a supervision of children should be ensured during the activities especially if the idea is to have separate spaces for age groups. Ms Muraca refers that it could be useful to have a short timetable describing what is happening during the day: location, type of activity and hours.

It is pointed out that if the Parents' Association will be in charge of Somerfesto we should be more visible as APEEE and work on this. Mr Grigorescu-Negri, the VP for Administrative affairs agrees to help for the IT part, Mr Rizza, the Treasurer, will give her support for the financial part.

Ms Hernandez Pacheco will upload the results of the next Somerfesto meetings directly on Bitrix platform.

8. Administrative Board: tasks, priorities & responsibilities.

The President of the APEEE of Brussels IV explains that there is an organigramme with functions and names that needs to be updated. It is important for the AB to prioritize and put a name next to each function. Some posts are still vacant and it could be helpful to launch a call for volunteers via the APEEE website. Ms Dijkstra insists on the fact that we need people to cover Interparents matters. She explains that historically, Interparents subjects used to be discussed in Pedagogical WG meetings. Mr Nicolae offers his help for the extra-curricular activities. Ms Buus is interested in offering her support for Interparents matters. The next Interparents meeting will take place at the European School of Brussels II on 4th and 5th February 2019.

#	Action	Owner	Deadline
#02 CA 10 th January 2019	To send to Board members the current organigramme which will be discussed at the next Board meeting	Kristin Dijkstra	In the coming days

9. Team Building: draft concept + VOTE on dates.

Ms Puia Morel presents to the Administrative Board the Team Building concept. She would like to plan a full day with the Board members and the APEEE staff to talk about what is our mission, what are we

working for and how we can better organize work together. A question will be sent to each Board member: what is the number one issue you want to improve in the APEEE?

Two potential dates are proposed: 2nd February 2019 or 9th February 2019. The Board agrees in principle to fix the Team building on Saturday 2nd February 2019 from 10h00 am. Possible location: Nato Staff Centre, but also the feasibility of organising the event at the EC centre in Overijse will also be investigated. It is envisaged to have around 40 participants and it is proposed to allocate 2000,- Euro for this activity.

#	Action	Owner	Deadline
#03 CA 10 th January 2019	To ask Eric Piettre to launch a doodle invitation to see what date has been expected by the APEEE staff.	Dana Adriana Puia Morel	In the coming days

VOTE: *Does the Board agree to allocate the amount of approximately 2000 euro for the Team Building Day?*

- Unanimity in favour

The Board unanimously agrees to allocate the amount of 2000 euro for the Team Building Day.

10. Next steps following the hacking of functional e-mail accounts.

It is referred that some APEEE functional e-mail accounts have been hacked. Consequently all access passwords have been immediately changed. Normally a complaint should be made to the Belgian police. The VP Administrative affairs points out that the APEEE needs an expert who checks IT infrastructure and helps the Director of the APEEE to improve it. It could be useful to have a contact list of IT security companies.

11. AOB.

Ms Muraca, the Board member in charge of Learning Support matters, informs the Board about the meeting with the Deputy Head of Secondary School. She will meet as well the learning support coordinators for the secondary and primary schools. A meeting with a small group of parents will be held on 22st January 2019. She invites all Board members to give her contact details to parents whose children have difficulties. Ms Muraca would like to have an informal meeting for parents before the end of February 2019.

The Board meeting ends at 14:50 pm. Some attendees arrived later or left early.