

**Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL**  
Parents Association of the European School, Brussels IV Aisbl  
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl  
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl  
Oudervereniging van de Europese School Brussel IV Aisbl  
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL  
Asociația de părinții elevilor de la Școala Europeană de Bruxelles IV AISBL



## **General Assembly**

**1st February 2016**

**20.00 – 23.00**

**Albert Borschette Congress Center (CCAB)**

**Room 0A**

**Rue Froissart 36, B-1040 Bruxelles**

**English version**

**Invitation, Agenda & Annexes**



Brussels, 18 January 2016

**CONVOCATION TO THE GENERAL ASSEMBLY 2015/2016 OF THE APEEE BRUXELLES IV**

Dear Parents, Dear Members,

In accordance with article 6.6 of the statutes, the APEEE of Brussels IV has the pleasure to present herewith the agenda (Annexe 1 to 13) for the General Assembly which will be held on

Monday 1er February 2016 from 8:00 pm  
At the **Albert Borschette Congress Center – CCAB - room 0A**  
36, rue Froissart 1040 Brussels

In accordance with article 6.9 of the statutes (French Version published at the Moniteur Belge), this invitation and related documents in French and English (Annexe 1, Annexes 2 to 13) are available at the Secretariat of the APEEE 86, Drève Sainte Anne 1020 Laeken

**You are kindly requested to register in advance** using the registration link below in order to facilitate your access to the EC Building.

<https://scic.ec.europa.eu/fmi/ezreg/APEEEGA2015/start>

You will be able to pick up a badge at the registration desk before the security.

Therefore, we will have a clear view on the number of parents who will attend the General Assembly.

The full members (class representative) are warmly encourage to attend the section meeting at 7:00 pm and kindly requested to filled in the Specific Registration fields.

This registration is not compulsory.

Data will be deleted on 2nd February 2016.

The Direction of the school has accepted our invitation and will be present to answer any questions from 8:00 pm to 9:00 pm.

In accordance with article 6.10 of the statutes, the interpretation of the meeting will be from German, English and French into English and French.

All adherent members, i.e all ‘pupil parents’, are invited to the General Assembly .They can take the floor and give an advisory opinion.

The following subjects are the sole responsibility of the General Assembly:

- a. the election and revocation of the members of the Board;
- b. the approval of the annual accounts and of the annual budget;
- c. the discharge of their management to the Board and to contingent Auditors;
- d. determine the general direction of strategy and policy of the Association.

Each Member of the APEEE who has paid the APEEE membership fee can stand as candidate for the volunteer post of Administrator inside the Board for a mandate of two years.

In accordance with article 12.1 of the Statute, the administrators are maximally 21 including 2 minimum from each linguistic section. A specification communication will be sent by the class representative. You are highly encouraged to submit your application so that the number of 21 administrators is reached.

Your active help is essential to achieve the pedagogical objectives and services for the benefit of the School Community. This requires your share of motivation and your involvement in the life of the school.

You can attend monthly meetings of the Board of the APEEE but also meetings on various topics such as pedagogy, communication, working groups, services... The 1st board meeting after the GA will be held Thursday 4 February 2016 at 12:30 in CCAB.

Candidatures may be sent to the email: [secretariat@bru4.eu](mailto:secretariat@bru4.eu). They will be published on the APEEE web site for information. Please use the template Annexe 12 - [Candidature form](#).

According to article 8.2 of the Statutes, only full members (class representatives) can vote as long as they are in order of contribution. If you have made your payment recently, please bring your proof of payment. We would like to draw your attention to the fact that the General Assembly may validly deliberate if at least one-tenth of the full members, i.e. one tenth of class representatives, are present or represented.

This is the reason for which it is requested to the effective members (class representatives) to be represented by another effective member (representative of class) carrying a simple proxy written and signed in case they cannot participate in the General Assembly, and that according to the article 8.3 of the Statutes. A full member cannot represent more than three effective members. Please use the template enclosed (Annexe 13 - [Proxy form](#)).

You can consult the Statutes to the following link

<http://www.bru4.eu/association-en/statutes-and-internal-rules>

We look forward to seeing you this February 1st, 2016 at 08:00 pm at the Centre de Conférences Albert Borschette.

Cordially,

**Catherine Daguët-Babich**  
President of APEEE Brussels IV  
On behalf of the Administrative Board

Annexes are available at the Secretariat of the APEEE. They are published on the APEEE website, with no legal obligation for the date of publication or any technical difficulties.

These documents will not be distributed at the meeting :

- Annexe 1 - Agenda (attached)
- Annexe 2 – [Community Fund Report](#)
- Annexe 3 – [Auditor's report Ernst and Young](#)
- Annexe 4a – [Results 2014-2015](#)
- Annexe 4b - [Comptes Annuels - APEEE de Bruxelles IV 31082015](#)
- Annexe 5 – [Proposal for a Social Fund](#)
- Annexe 6 - [Proposal for student exchange](#)
- Annexe 7 - [Proposal for statutes changes](#)
- Annexe 8 - [Proposal for Cafeteria](#)
- Annexe 9 – [Motions](#)
- Annexe 10 - [Proposed budget 2015-2016 consolidated](#)
- Annexe 11 – [Proposed budget 2015-2016 \(detailed\)](#)
- Annexe 12 - [Candidature form](#)
- Annexe 13 - [Proxy form](#)