



Board Meeting/Réunion du Conseil d'Administration
Brussels 27 November 2008
SPA 3 1/1
12.30-14.00 (CET)

MINUTES

1 – Proposals of additions to and subtractions from the agenda.

Point 7 is taken out.

Points 9 and 10 are inverted.

2 – Adoption of last meeting's minutes.

APPROVED

3 – Stocktaking of enrolments for Extra-curricular activities and selection of an employee for Extra-curricular activities.

So far 260 pupils have been offered a place in the activities. The organisation of the Ec activities has been hard and posed a problem of overcharging of work on the personnel.

Concerning the selection of an employee it is agreed that Mrs Gaudina will contact the other APEEEs to check if they have staff units who may wish to cover some extra working hours.

Mr Frenzel asks if it is possible to make a derogation to the canteen regulation for pupils who have subscribed to the canteen in order to attend extracurricular activities. It is agreed that only in this case the subscription will have immediate course.

4 – Information point. Report of the President about the meeting with the headmistress of November 26.

* Ms Burstoff has solicited the organization of the "urgency pyramid". In case of urgency at any time the School must be able to contact a contact person of APEEE, who should be able to contact a person for each class, this person should then be able to send on the communication to another and so on. It is agreed that the contact persons for the School should be the President and the Vice President for Communication, the latter will immediately put the news on the website then start the chain of communication to parents in the above mentioned way. APEEE will ask class reps to organize for each class



this communication chain by collecting all GSM numbers of parents and will then inform the school.

* "*Meals for teachers*". Mr Frenzel refers that he has already spoken to the chef asking him if it is possible to prepare a choice for teachers. He said it is possible at the condition that the menu is not modified, while apparently teachers would like to have a different menu, a lighter one. Another problem is that apparently they are not willing to pay 7 Euros per meal. The President says that in case the service will be provided it should be done as a self service and with no additional costs to APEEE. He also suggests to check the decision of the BoG concerning schools non participation in the canteen costs. If it refers only to canteen for pupils then the school may take on the costs for teachers canteen. It is also agreed that if the service is provided the teachers should subscribe not use it occasionally.

* A further issue concerns the organizations of services provided by APEEE in view of the *school timetables of next year*. The Direction's wish is that the canteen service is provided on Wednesdays and Fridays only to pupils of P3-P4-P5 and pupils going to garderies. This would actually pose too many problems, for example on transport. The position of the Board is that the canteen service cannot be provided if there isn't a minimum number of pupils. Mrs Crowder underlines the importance of finding the document of BoG stating who pays for what also in view of the problem of noise in the canteen. It should indeed also considered that with the rising number of pupils next year the already existing problem of noise in the canteen will get even worse. Mr Frenzel suggests to ask to measure the level of noise in the canteen in order to have a concrete reason to hold to.

Mr Torre enters.

* *The business continuity plan*. With regard to this the President says that the procedure in case the chef is ill is that at 6.30 he rings at BXL II to ask for somebody to supply him. Mr Torre adds that in case of technical problems with the kitchen APEEE will buy packed lunches for every pupil and in case the canteen room may not be used the packed meals will be eaten in the pupils' classes.

Mr Cenini enters.

*Rules of procedure of the Education Council. The President has proposed some changes that are only in accordance with the General Rules. The only exception is the number of representatives. Mr Cenini says that given the numbers it is more important to understand how many representatives have



the right to vote and adds that the pedagogical working group would like to prepare a project for the working group and would like to ask the GA for a consensus before presenting it to the Education Council. The President argues that it would not be correct to have a situation of "working" versus "consultative" parents, that in his opinion this working group makes sense if it is only consultative but on the contrary the Headmistress said it makes no sense if it is only consultative.

Mr Torre strongly recommends that there should be a more formal communication between the parts.

Mr Frenzel leaves due to work commitments.

*5 – Contribution to the agenda of the Educational Meeting of November 27th.
Position on the Christmas market.*

Mr Torre explains the position of the parents of the Italian nursery section who sent a letter to the Headmistress to express their disappointment about the organisation of this year's Christmas market mainly based on the non active participation of the pupils and the absence of parents.

Mrs Crowder remarks that the non admission of parents to this event poses a problem.

In any case the Board cannot take an official position on this issue because it would not be representative of all parents.

Mr Cenini leaves the meeting.

6 – Convocation of BXL IV working group for December 3rd.

Mr Zunker will attend the meeting supposed to provide information about the progress of Laeken.

7 – Appointment of a Vice-President for Administrative Affairs.

CANCELLED because of lack of candidates.

8 – Communication about the loan convention with other APEEEs.

Mr Torre says there are no revenues since last year. The asbl is now bearing 75 000 Euro of costs every month and the Commission grant will cover only transport costs. Being this the situation we'll apply for the balance of the loan with other APEEEs (there is a meeting with them on December 1st). As for the subsidy the request has been put to the Administrative Board of the school which is entitled to ask to the BoG. It is not sure it will be granted because it risks to appear as a chronic subsidy.

Association des parents d'élèves de l'école européenne de Bruxelles IV
Parents Association of the European School, Brussels IV
Elternvereinigung der Europäischen Schule Brüssel IV
Associazione dei genitori della Scuola Europea di Bruxelles
Oudervereniging van de Europese School Brussel IV



Mrs Popa leaves the meeting
Mrs Russo and Mrs Paulus leave the meeting.

9 – Report on the Interparents group.
POSTPONED

10 – Proposals for Statute amendments and rules for next GA.
POSTPONED

11 – Next meeting proposal: December 2 or 3 or 4, SPA 3 1/1
The date will be chosen according to the availability of the majority of administrators.

12 – Any other business.
None.