



Board Meeting /Réunion du Conseil d'Administration
Brussels Thursday 26th May/ Jeudi 26 mai 2011
J-79, 2/03: 12.30-14.30

MINUTES

Present: De Lorenzo Antonino, Henriques de Granada Marc, Lebel Serge, Nickels Horst, Paulus Monika, Plumhoff Holger, Sabatini Roberto, Salmon Joëlle, Schulze Erika, Sindelar Martina, Streul Carola, Wischermann Ralph.

Absent: Beltrame Francesca, Cenini Antonio, De Waard Wouter, Mangold-Lecocq Isabelle, O'Byrne Aedín, O'Donoghue Aingeal, Popa Adela Raluca, Sergio Giovanni.

Ms Schulze chaired the board meeting at 12.45 pm, the Board discussed immediately staff issues "in camera".

The following proxy had been sent for this meeting:

- 1) Ms Mangold-Lecocq gave a proxy to Ms Salmon.

Adoption of Minutes dated 5.05.2011

ADOPTED without any remarks.

Adoption of the Minutes dated 19.05.2011

ADOPTED with Ms Salmon's remark on point 4 (page 2).

Point 4 Prefabs –Report from consultation meeting.

Ms. Streul described the meeting held at Forêt Commune on 24th May.

Several people attended the meeting: residents, the Management of the European school of Brussels IV and an architect from the Buildings Board (Régie des bâtiments).

The project of installing prefabs on the Brussels IV site will probably happen.

During the consultation meeting it was proposed that we should plan a different arrival time for buses in order to reduce the traffic in the school car park. This measure could reduce the entry of buses in the car park but children would be penalized: they would spend too much time on the bus.

Association des parents d'élèves de l'école européenne de Bruxelles IV aisbl
APEEE BRU IV AISBL, rue Berkendael 70-74, B- 1190 Bruxelles
Tél : 02/340 14 92 - Fax: 02/343 34 11 - <http://www.bru4.eu>

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With reference to the Laeken site, the Buildings Board have confirmed that the new school will be ready in time for September 2012.

Point 5 CEA Result of 1st enrolment phase 2011-2012.

Mr. De Lorenzo explained to the Board that the pupil population at Brussels IV school could reach 1100 pupils. It was very difficult to give an exact figure for these reasons:

- The first phase of enrolment had finished but the enrolment policy provided two other enrolment phases.
- The number of pupils leaving school was unknown.

With regard to the number of Sections at Brussels IV, it was decided to create three nursery classes in the French section and a first year secondary Dutch class.

The discussion focused on the clarification of roles as CEA representative and the President.

Mr. De Lorenzo introduced the following points:

- The power exercised by a proxy is exclusive or shared with the President?
- Who is responsible for the acts made in the exercise of delegated powers?

Mr. De Lorenzo didn't want duplication of tasks and complained about the lack of written reports during the CEA meetings.

The President replied that Antonino de Lorenzo had full authority and responsibility to represent the Parents Association at the CEA which included reporting. Written reporting, however, was not obligatory as long as the Board members were informed about the numbers of pupils enrolled in Brussels IV and other decisions taken by the CEA.

It was decided that, Horst Nickels who will take over the presidency of Erika Schulze on 1 July 2011 should receive copies of the e-mails sent by the CEA to be informed about what is going on.

Ms Schulze pointed out that she will be President of the Association until 30th June 2011.

Point 6 IT – State of play website. Next steps.

Mr. Sabatini underlined the importance of collaboration between the board members, the staff and the Webmaster to edit the content and decide which information to publish on the new website. The deadline was fixed: every member should agree with the staff on how to handle information on the website and to have all information ready on the new website for publishing by 15th June.

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New content (menus, sections, articles and documents) could be added to the website in order to improve the communication with parents.

Mr. Nickels pointed out that it was urgent to have a discussion on how a single database for every service could be set up in relation to the new website that allows for on-line enrolments.

At 1.40 pm Mr Wischermann left and a couple of minutes later Ms Schulze and Mr Sabatini left. Ms Sindelar chaired the meeting.

Point 7 Services – Extra-curricular activities. Presentation of a draft programme.

Mr Plumhoff introduced the draft programme of activities for the next school year and at the same time he congratulated the extra-curricular manager for her work and creativity.

The programme envisaged less sport activities due to the lack of sport halls but many cultural activities.

For the next school year there will be two different targets:

- To pay more attention to the quality of activities offered.
- Organize extra-curricular activities in view of the move to Laeken.

Enrolment will be possible until 15th July, confirmations will be sent at the end of August in order to check payments.

Rules for extra-curricular activities could be changed. It would be possible, Mr Plumhoff said, to resign from an activity paying ? an additional price ? but not to change from one activity to another.

Point 8 Canteen. Preparation of next year's canteen policy and state of play of implementation of decisions on enrolment.

Ms. Streul informed the Board from the results of the last meeting of the canteen committee which took place on Monday the 23 May. The following items have been discussed and are progressing:

- Information meeting with parents on the 25th June (during school fair): General agreement from the party committee and the school Director
- Boiler: Buildings board still refuses to install additional boiler and takes the position that the warming up kitchen at the prefabs would provide – with its in-built industrial dish washer – the required amount of heated water: detailed plan of equipment in the prefabs to be sent from the buildings board via the school to the Association;
- Prices: canteen committee recommends that the Board do not increase prices again; because a) they were recently increased by the GA (following the K€ 47 deficit in 2009/10) and b) next

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year will be the last in Brussels IV, where economies of scale are by nature limited, however, c)perspective Laeken is close;

- Possible savings with in Misanet staff to be looked into not in food quality;
- Priority policy aim of setting up an intelligent meal distribution system with lower staff costs in Laeken; No time for consuming experiments in last year.

The Board follows the advice of the committee on prices and an increase of the prices in place following the GA from January 2011. It is not proposed to have a decision by the Board. Mr. de Granada expresses reservations and disapproval reminding the Board that prices should cover costs.

Point 9 Transport –State of play of enrolment.

Ms Paulus informed the Board that from next week onwards, Ms. Laurent will be working on an half-time and interim basis in the transport office, to manage the access database and the enrolments. As she also works for the Association of Brussels I, she has a lot of experience of which we hope to profit. With regard to the transport regulations Ms Paulus pointed out that the transport service was not a taxi service.

At 2.30 pm Mr. De Lorenzo left.

Point 10 Others.

With regard to the “garderie” enrolments via the Association (NDD parents), the Board confirmed that the Association only send documents to the OIB who manage enrolments and take decisions.

The Board meeting finished at 2.40 pm.

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