



Board Meeting/Réunion du Conseil d'Administration
Brussels Thursday 25th February/ Jeudi 25 février 2010

J-79, 1/01: 12.30-14.00

MINUTES

Presents: Ms Schulze Erika, Bouter Arjen, Mr Fabbri Fabrizio, Ms Mangold-Lecocq Isabelle, Ms O' Byrne Aedin, Ms Popa Adela Raluca, Mr Sabatini Roberto, Ms Salmon Joëlle, Mr Scazzola Roberto, Ms Streul Carola.

Absents (apologies): Ms Beltrame Francesca, Mr Nemitz Paul, Ms Paulus Monika, Mr Plumhoff Holger, Mr Sergio Giovanni, Mr Zunker Hugo.

Absents: Mr Cenini Antonio.

Point 1 Adoption of agenda

The agenda is ADOPTED with the following addition:

Point 5 Report on canteen convention.

Point 2 Adoption of Minutes 10.12.2009.

The Minutes are adopted with Ms Salmon's corrections and Ms Streul's remark.

Point 3 Report of bureau meeting.

Erika Schulze reports that the Bureau discussed essentially the priorities of the CA for the



following months. The proposal can be found in the annex and will be treated under item 6. Besides, the Bureau makes a proposal for the CA position still not attributed which will be treated under item 5a.

Point 4 Report on progress on Statutes

Ms Salmon explained that the documents must be resent to the notary due to a mistake in the conversion of the text.

It is agreed that Ms Salmon and Ms Streul will check the documents to send to the notary in order to finalize the publication of the Statutes (Moniteur Belge).

Ms O' Byrne enters at 12.55.

Point 5 Report on Canteen Convention

With reference to the Canteen Convention project between the APEEE and the School, Ms Salmon describes the meeting with Ms Bustorff held on 23rd February.

The timing of consumption of the lunch for pupils attending nursery classes was discussed. Mr Prando's proposal, the canteen manager, to fix 40 or 45 minutes as lunch time for nursery children was refused by the school.

The nursery classes will have 30 minutes as lunch time for the next school year.

Ms Salmon added that the school asks for access to use kitchen facilities. However, Ms Salmon pointed out that only the canteen staff of the APEEE is allowed to use the professional facilities because of the APEEE's obligation to serve the school meals and responsibility for complying with hygiene regulations.

The Canteen Convention – when finalized - will be signed by Ms Schulze and Mr Bouter.

The negotiations will be continued.

Point 5a Assignment of bureau positions to Carola, Monika, Fabrizio:

Ms Schulze reports that the bureau meeting agreed on the below proposal for the 3 CA members and explains that the portfolio "infrastructure" is wide and includes different issues such as safety at school, the moving to Laeken, the state of sites and other infrastructure elements.



Proposal: Ms Paulus will be the Vice President for Communication, Ms Streul will be charged with the portfolio "Infrastructure" and participate as such as additional member in the Bureau as decided at the last board meeting. She will also join the infrastructure committee that deals with the Berkendael/Laeken issues. Mr Fabbri, the canteen manager, is assigned as additional Bureau member without portfolio.

Decision 100225-1, Following the Bureau's proposal Monika Paulus is assigned VP Communication, Carola Streul is assigned as responsible for Infrastructure, and Fabrizio Fabbri is assigned as Bureau member without portfolio,

was APPROVED by unanimity;

Point 6 Adoption of priorities. (Erika , Hugo)

Ms Schulze introduces the list of priorities for the APEEE for 2010 proposed by the bureau. The list will serve as a guideline and a summary of objectives to achieve. The order of items on the list plays no particular role.

With reference to the last point, Ms Popa informed the Board that 2 volunteer parents are formulating the objects for the pedagogical committee.

Decision 100225-2, The board endorses the priorities as proposed by the board in annex 2,

Annex 2: Priorities for 2010

The bureau is proposing the following priorities for the APEEE in 2010:

- To achieve a good and successful school reentry for the larger number of pupils in September 2010;
- To support and accompany the launch and the subsequent build up of the secondary school;
- To follow the developments related to buildings and infrastructure, including the move of the school to its final site (Laeken);
- To improve the customer satisfaction and acceptance of the canteen service;
- To reduce further the required subsidy for the school transport;
- To improve the competitiveness and flexibility of the school transport



- To consolidate the periscolaire programme in terms of continuity and quality;
- To re-organise accounts and payment modalities for larger efficiency;
- [The pedagogical committee is invited to formulate objectives]

was APPROVED by unanimity;

Point 7 IT -Progress report and decision on next steps. (Roberto and Aedin).

Mr Sabatini explains the IT situation He proposes to improve what the Apeee is already using. He says that the setting up of a new infrastructure based on a common database and an access database for each service needs careful evaluation and consideration. In general such projects would be costly.

Ms O' Byrne suggests to create a new website with Joomla (Content Management System) an open source solution that is freely available. This website should reflect and support the areas of responsibility of the Association, the people responsible for each service could update their own parts directly.

It is reported that Mr Dijkhuis, a volunteer parent from NL section, is analyzing the requests of the staff as a basis to develop the technical details.

Ms Mangold enters at 13.30.

Ms Schulze endorses the following approach to put together the analysis of Mr Dijkhuis with the technical advice of Mr Sabatini.

There will be a meeting between Mr Sabatini, Mr Dijkhuis and Ms Paulus – on IT issue on 28 th February at 4.00 pm.

Ms Streul proposed to prepare also support for the IT tasks on short notice in order to facilitate the new subscriptions attended for the end of the running school year.

Point 8. Voting at the GA of the APEEE. (Carola, Giovanni).

POSTPONED

Point 9. Oral report from CA of ES Brussels IV.(Erika, Arjen).

Mr Bouter informs the board about the discussion concerning the school budget and the request of transport subsidy. The transport subsidy is included in the request of the school for an additional budget for 2010. The material for the canteen and the kitchen are also included. Both requests have the support of all school CA members. The first authority to deal with the requests will be the budgetary committee of 15 and 16 March. The final decision will be taken by the board of governors which means that the kitchen material will not be available before the end of the school year.

At 13.50 Ms O' Byrne leaves

The discussion is concentrated on the future enrolments and the overcrowding of the European School, it is emerged the importance to follow the state of works of Berkendael 66 building.

Point 10. Letter of ESs Brussels on overcrowding to the new VP Administrative Affairs of the Commission. (Hugo, Paul, Carola).

The draft of the letter of the APEEEs to Mr Šefčovič, vice president of the Commission is analyzed.

With reference to the point concerning the 5th European School, Ms Streul points out that this point should be discussed with the others APEEEs carefully.

The position of Ms Bardoux (Commission) is that if we invest too much in Berkendael school there is not much pressure to finish the works in the new school in Laeken.

At 14.05 Ms Popa leaves.

Mr Fabbri affirms that the moving to Laeken can't be stopped but the Apeee has to support the parents that want to stay in Berkendael and those who are in favour of the moving.

The President is in favour of a neutral position for APEEE, she doesn't want to impose directions to follow for this delicate issue.

So far, the letter has not been sent. Another meeting between the four Presidents of the APEEEs of Brussels is planned for 19 March and Ms Schulze will take care that the remarks of the board are respected.

At 2.15 pm Ms Pamio leaves.

The Board will discuss staff issues in "huis clos".