

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL

Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL
Asociația de părinți ai elevilor de la Școala Europeană Bruxelles IV AISBL



Admin Board Meeting/Réunion du Conseil d'Administration

Brussels Tuesday, 24th May 2016

Location: CCAB, rue Froissart 36, 1040 Bruxelles, room: AB304, 12:45-14:30

Present: Michela Beati, Françoise Bodenez, Catherine Daguet-Babich, Christian Drantmann, Dorothee Farwerck Lefort, Ulrike Gemmer, Nóra Edit Kárpáti, Iseult Lennon Hudson, Gareth Dafydd Lewis, Stefana Puiu, Sven Roehr, Tobias Stricker, Natalia Vandenberghe.

Excused: Sarah Conyers Barber, Kristin Dijkstra, Catherine Hennessy, Victoria Petrova, Josephine Usher.

Absent: Evangelia Fidanidis, Graziella Rizza.

Proxies: Sarah Conyers Barber to Gareth Dafydd Lewis, Kristin Dijkstra and Catherine Hennessy to Iseult Lennon Hudson, Nóra Edit Kárpáti to Natalia Vandenberghe, Victoria Petrova to Catherine Daguet-Babich, Josephine Usher to Christian Drantmann.

Guest: Manuela Pamio, secretariat of APEEE, Eric Piettre, the Director of the APEEE of Brussels IV.

Minutes 24.05.2016

Ms Vandenberghe chairs the meeting. Some items are anticipated and not follow the chronological order.

1. Approval: minutes of the last CA meeting 19.04.2016

ADOPTED by large majority and two abstentions with one amendment on point 4.

2. Approval: minutes of the last GA meeting 1.02.2016

ACTION: the President will send to the Board members the final version of the GA Minutes as well as the written procedure document. Deadline: within this week.

3. Child Protection Policy Working Group.

The EEBIV wishes to put together a working group in order to review the child protection policy. The Board has been informed about the project and expects to choose which members will be part of this working group.

4. Community fund Committee – point for information.

Mr Drantmann informs the Board that a request was received from the student council to have access to banking facilities through the APEEE. The Community fund committee approved an application to cover the bank charges for a new APEEE bank account for the use of the student council. The Board agrees to open a bank account for the student council and the bank charges will be covered by the Community Fund Committee.

5. Status Report.

Mr Piettre gives an overview of the main steps that each service has to follow in the coming days. Ms Beati enters at 1:00 pm.

With reference to the transport enrolments 2016-2017, it is noted that 50 % of enrolments expected are registered. The end of the 1st enrolment phase will be reminded to parents enrolled in transport 2015-2016 and not yet registered.

ACTION: the President asks that the status of actions requested from the Board be mentioned in his state of play.

6. Health & Security Update.

With reference to the canteen, it is explained that the APEEE has an official "Prevention et protection" report from SECUREX regarding "Sécurité, Santé et Bien-être au travail"

ACTION: Mr Piettre will send this report to Mr Drantmann who will make a recommendation to the Board for the next school year.

A security meeting inter-APEEE transport services will be held on 26th May at EEBII with the presence of DG Security EU Commission. Mr Drantmann, Ms Petrova, Mr Piettre and the transport staff will attend the meeting on behalf of the APEEE Board.

7. Financial Point.

To be clarified by an exchange e-mail between the Treasurer and the Director of the APEEE. It is clarified that there will be no discussion about budget and prices during this meeting. The treasurer will work hard in the coming days to ensure that prices of extra-curricular activities can be validated by 1.06.2016 (date of the launch of EC enrolments). A financial meeting will be held on 30th May 2016.

8. Cafeteria Update.

The treasurer reports briefly today's meeting between the School direction and the APEEE Board (President, CA responsible for the canteen, treasurer). The aim is to be sure that the EEBIV is in favour of the setting up of the cafeteria on 1st November 2016 and to stipulate a convention

school/cafeteria. The school direction would like that secondary students could have access to cafeteria and use canteen cards. With reference to the payment system for the cafeteria, three options are delineated from the Board:

- Cash
- Banking card
- Separate card

The decision is not taken. Ms Bodenez enters at 1:25 pm. The access card system could be extended to other services such as periscolaire and transport but a vote from a new General Assembly is needed. Ms Vandenberghe leaves at 1:35 pm and gives her proxy to Ms Kárpáti. It is explained that the EEBIV has a budget foreseen for the canteen and the cafeteria, amounts to be checked and confirmed by Mr Piettre. Ms Gemmer leaves at 1:42 pm and gives her proxy to Mr Stricker.

ACTION: the President asks an excel file with options and total costs for the setting up of the cafeteria (Who : Mr Stricker, Mr Piettre deadline: 30.05.2016).

The Board discusses how to commemorate Ms Patricia Rizzo, a victim of terrorist attack in Brussels.

9. Inter APEEE communication platform Working Group.

The President informs the Board that an Inter APEEEs meeting took place on 12th May around the theme security.

An article to summarize what happened during the meeting could be sent to the other groups. It is not clear if there will be a follow-up.

10. Periscolaire update.

Ms Kárpáti explains to the Board the periscolaire programme for the next school year. New extra-curricular activities are proposed such as : Aikido, English Theatre, Creative Dance, Circus and juggling, Circus and magic, Introduction to Hungarian, European Young Talent. In addition a brief summary of all periscolaire teachers' qualifications will be published on the APEEE website. It is clarified that the EC activity prices will be adopted by the Board on 30th May and will be reduced according to the decision of the General Assembly. Ms Beati leaves at 2:15 pm.

11. MS software purchase.

With reference to the software donation program, the main softwares proposed are Office and Windows. Ms Puiu explains that all software requirements from Board members for private use have to be paid by the person asking for it. This purchase procedure will not generate any costs for the APEEE who has an intermediary role.

12. Child focus point.

Ms Farwerck Lefort will attend the Child Focus meeting. Two dates were previously proposed: 23 May and 27 th May.

13. Communication – E-mail address inside point be.

The change of the e-mail address inside the point be system is in progress.

14. Transport update.

The President reminds to the Board her request formulated by e-mail on 7/04 and 14/04. She asked to the Transport Committee an overview of all contracts stipulated between the APEEE of Brussels IV and the bus companies (expiry date, termination clauses and number of contracts). Mr Piettre explains to the Board as previously answered by e-mail, that the priority is given to the transport enrolment 2016-2017 and budget.

15. AOB.

The Presidents of the APEEEs (BXL I, BXL II, BXL III, BXL IV) sent a letter to Ms Saude and Ms Souka requiring an easy access to the WEBDOR system and the Board members' access to the EU Buildings.

Ms Daguet-Babich informs the Board that Mr Bordoy, Head of Baccaureate Unit, is invited to speak to parents in a conference dedicated to the reform of the BAC. The meeting will be held in June. The APEEE of Brussels IV is interested in taking part.

The Board meeting ends at 2:30.