

**Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL**

Parents Association of the European School, Brussels IV Aisbl  
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl  
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl  
Oudervereniging van de Europese School Brussel IV Aisbl  
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL  
Asociația de părinții elevilor de la Școala Europeană de Bruxelles IV AISBL



**Admin Board Meeting/Réunion du Conseil d'Administration  
Brussels Thursday, 22 January 2015  
Devco Building, rue de la Loi, 41, 1040 Brussels,  
room 0/33, from 12:30-14:30**

**Present:** Bogdan Ambrozie, Michela Beati, Sarah Conyers Barber, Catherine Daguet-Babich, Kristin Dijkstra, Christian Drantmann, Marc Henriques de Granada, Nora Karpati, Horst Nickels, Eric Piettre, Carla Sabeva, Tobias Stricker, Karina Suleimanova, Josephine Usher, Natalia Vandenberghe

**Excused:** Salima Atiaoui, Paolo Raffone, Martina Sindelar, Patrick Ten Brink

**Minutes**

**1 Approval of agenda**

- Approved

**2 Approval of draft minutes, 18 December 2014**

- Need to clarify what decisions were made in the past about designating *droit de signature*, in case there was a term of contract. Josie will ask Joëlle about the decision registered with the Banque-Carrefour des Entreprises.

**3 State of Play**

- Transport:
  - Friday midday bus to Schumann: The CA discussed this point in the past, and decided not to charge Maternelle and Primary parents for the service because the APEEE was unable to provide young pupils a ride home after school. This issue should be put to the new CA for decision at the next meeting.
  - Complaints about monitors. Eric is certain that this issue has been resolved.
- Extra-curricular activities:
  - Mention of the informal Christmas concerts organised by the monitors. It would have been preferable if these concerts had been communicated to the Director and the Board ahead of time.
- Recruitment:
  - Status of candidates for webmaster position: Two good candidates have been found. Eric is asked to present his preferred candidate to the Board at the next CA.

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Comptes bancaires	Général, cotisations	BE3413 253154 5590	Banque Delta Lloyd
	Transport scolaire	BE3413 253154 4782	
	Service cantine	BE3413 253154 5287	
	Activités périscolaire	BE3413 253154 5489	

- The CA accepts that we go with Eric's choice for webmaster, to be hired immediately. Eric will provide the Board with this person's CV and job description. Eric will check to see if the person can be hired with either a trial period or a shorter CDD (2x6 mos if possible). The evaluation for eventual renewal of contract will occur in concert with the board members responsible for IT & Communications.
- A part-time Transport Assistant also needs to be hired, in time to get the person trained to deal with the busy period in May. Eric will make the job announcement soon. The new assistant will begin work when the point.be system is ready. Recruitment will happen by the end of February.
- Timetable:
  - The 2015-16 proposal is not yet known. Essential to get this information from the school as quickly as possible. APEEE attendees to the school Admin Board should try to get this information, and remind the school that we need concrete timetable proposals as soon as possible (end of Feb deadline).

#### **4 Strike days in December 2014**

- Transport was cancelled on these days because the APEEE didn't want to offer a service we weren't sure we would be able to provide. This decision was in line with other APEEEs in Brussels. Some other APEEEs have started reimbursing parents for these days. This is being done by reducing the 3<sup>rd</sup> payment. Ixelles saved their fixed daily rate for the buses on those days. Laeken is in the same position.
- DECISION: The Board DECIDES that to avoid any unjust enrichment, parents should be reimbursed any variable costs saved on account of the cancelled bus, canteen and extra-curricular activities on the strike days in December 2014. Any such reimbursements for canteen/transport will be made by way of an adjustment to the 3<sup>rd</sup> payment. 12 YES, 1 absention, 2 NO.

#### **5 School Admin Board**

- Board attendees: Natalia and President
- General question to the school regarding their criteria for allocating the Extra-Budgetary Account: does the school have a procedure for approving proposals?
- AXADO is not in the Draft School Plan
- Request number of classes missed last year.
- Draft Budget
- Timetable/Calendar
- Security

#### **6 Somerfesto**

- Proposal that the APEEE support Somerfesto as in previous years, allowing use of offices and canteen areas. No objections.