

Minutes for CA meeting 22nd January 2008

3 Rue Spa
12.30

Present: Hilary Crowder
Anke Held
Isabelle Perignon
Guido Ricci
Camilla Wikstedt Gaudina
Ivan Torre
Remo Bettiol

Antonio Cenini
Natalya Simons
Aedin O'Byrne

Excused: Yves Herman
Antonella Bambagini

1. Approval of the Agenda
Approved + addition of AOB

2. Approval of minutes of 18th January 2008: postponed to next CA as they had not yet been circulated

3. Update on canteen situation (Camilla and Hilary) CG confirmed that our chef is confident and that he can "camp" in the interim period before the renovation. HC reported that she had contacted the Presidents of Woluwe and Ixelles APEEEs to ask for their help with providing us with a catering service until Easter and that she had contacted Renee Christmann (BoG) to confirm whether the Regie des batiments had confirmed that the work will take place at Easter.

4. Decision re canteen meeting in Feb.
Discussion on a meeting with whom (all, class representatives) only on canteen? A decision was taken to invite Class reps and any other parents who were interested on February 26th and broaden the scope of topics.

5. Website update: Newsletter, EC reg. form, CA Minutes and GA minutes (Aedin and Yves)

AO, YH and HC will have a meeting on these issues while AO will put the new bulletin on the website and minutes from CA meetings so far which have been approved. GA minutes to be sent for consultation to class reps soon. Please forward ideas and remarks on the web site content and design to AO and YH.

6. Decision re Distribution of extra curricular registration form and Newsletter via Class reps e-mail (Anke and Yves)

This will be put on the website this week + distribution via class reps.

7. Pedagogical Committee

- a. Interparent meeting update (Isabelle and Hilary) IP, NS and HC went to the meeting, a lot of useful information was discussed among the schools. HC to clarify the issue of membership fee and benefits. It appears maximum membership fee is Euro 2 per child, although the flat fee has been capped in the statutes at Euro 850. There may be special conditions for new schools. General agreement that it was worth being a member of the Interparent Association.

- b. "Competence " issue with relation to statutes i.e. who can make decisions in meetings on behalf of APEEE board (particularly with ref to Pedagogical Committee) NB Carola's request

A clear mandate of information gathering and dissemination shall be given to all persons attending working groups of the CA when they are not board members.

- c. Discuss reaction to school's class groupings and it's methods
The issue of the way in which a P1 and P2 group was suddenly formed mid semester and without informing the parents should be raised via the Pedagogical Committee and maybe beforehand with Headmistress.

6. Telephone chain (Guido)

BB calls HC who calls GR. GR calls AC, CG and all transport personnel. AC calls IT class reps. CG calls APEEE staff. HC calls YH who calls French class reps. HC calls AH who calls DE class reps. HC calls IP who calls NL class reps. HC calls AO who calls EN class reps. All class reps have to be involved in this telephone chain. Class reps will organise which parents in the class they call.

7. Software for APEEE invoicing of all our services (Ivan)

Postponed to next meeting.

8. What day we meet next and in general. Decided to meet next Thursday 31st January and to meet on Thursdays in general.

AOB

GR will check if children not being picked up by their parents could be brought to the Garderie at Berkendael (after the last child on the bus have been brought home.) If this solution is not possible the procedure will be that the supervisory staff on the bus will bring the child home by taxi (after the last child on the bus have been brought home) at the expense of the parents.

Canteen prices

IT tools

POSTPONED TO NEXT MEETING