

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL

Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles IV Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl
Асоциация на родителите на учениците от Европейско училище Брюксел IV AISBL
Asociația de părinți elevilor de la Școala Europeană de Bruxelles IV AISBL



**Admin Board Meeting/Réunion du Conseil d'Administration
Brussels Tuesday, 21 October 2014
Avenue Beaulieu 5, 1160 Brussels,
room BU-5 (3/135) from 12:30-14:30**

Present: Sarah Conyers Barber, Kristin Dijkstra (late), Christian Drantmann, Eric Piettre, Joëlle Salmon, Martina Sindelar, Tobias Stricker, Josephine Usher (late)

Excused: Salima Atiaoui, Marc Henriques de Granada (proxy Josie), Iseult Lennon Hudson, Horst Nickels, Carla Sabeva (proxy Josie), Patrick Ten Brink, Natalia Vandenberghe (proxy Josie), Benoît Vandergeeten, Ralph Wischermann

Absent: Rachid Ahajjam

Minutes (approved on 11.11.2014)

1 Approval of agenda and minutes

- Minutes approved.

2 Organisation of General Assembly (GA)

- Confirmation to invite Mr Schlabe, Mrs Kirby and Mr Cole.
- Proposal to have the directors circulate their presentations ahead of time, so that we can pass directly to Q&A.
- Parents will be asked ahead of time to indicate the topics they will want to ask questions about, so that the Directors have time to prepare answers. (One possible such topic would be an estimation of additional school fees, for supplies, books, outings, school trips, etc.)
- Reminder to responsible Board members to prepare their reports for the GA documentation.

3 GA Agenda points

- Transport for children of divorced parents:
 - So far, the Commission, Council, Court of Justice, Parliament & REA have approved reimbursements. Still awaiting a reply from the Committee of the Regions.

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APEEE BRU IV AISBL, drève Sainte-Anne 86, B- 1020 Bruxelles

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Comptes bancaires	Général, cotisations	BE3413 253154 5590	Banque Delta Lloyd
	Transport scolaire	BE3413 253154 4782	
	Service cantine	BE3413 253154 5287	
	Activités périscolaire	BE3413 253154 5489	

- Is there any reason for the APEEE to change its rules in the future? To be decided by the next CA, so that this point can be put on the agenda of the GA well in time.
- Use of second bus line (later departure) by Mat/P siblings of Secondary students.
 - There is a form now available to parents from the school, which will allow their younger children to leave school premises with an older sibling under 16 years old.
 - Setting up a “snack & go” at Laeken will be very difficult given the lack of space available and human resources, impact on behaviour in the bus if children are requested to stay one hour without doing any activities. Parents interested in creating such a system at Laeken should present themselves as potential Board members.
- Section Representatives. The Board should have a structured decision to present to the parents. An email will be sent out asking who will be structuring the Section Reps plan, to be decided in time to prepare for the GA.
- 19 November is the deadline for parents sending in proposals for General Assembly agenda points.

4 Community Fund

- Proposal to put some of the money from APEEE membership fees toward the school Community Fund. Those opposed point out that as it was decided that the Community Fund is not as social fund, it would be more appropriate if membership fees were put toward a social fund. To be discussed at the next meeting.

5 Review of Education Councils

- Nursery/Primary:
 - Presentation of whole school inspection, school plan, behaviour in the canteen (led by the Behaviour Working Group), positive developments, the ongoing Peacemakers Project
 - Discussion of increased cost of the P5 school trip to Kent, due to exchange rate. Proposal that P5 get involved in a fundraising project.
 - Reorganisation of the playground (to reduce dominance of football, but still allow the game to be played).
 - Concerns due to transport problems at the start of the year (late arrivals, classes missed, extra time and stress for teachers, staff and children). Concrete proposal from teachers to improve communication for next year, primarily by providing the lists of children divided by class.
 - Proposal to put together a group to discuss the transport issues and how to address them, to meet after the Christmas break in preparation for September.
- Secondary:
 - Awaiting minutes from the school. Points discussed were start of school year, whole school inspection, enrolment policy, communication policy, school exchanges, new supervision policy.

6 Behaviour Working Group

- P5-S1 transition document is online. This document was created with input from students, teachers, parents, Mr Cole.
- Clear, simple canteen rules have been created for the teachers and APEEE staff. The WG is now putting together a set of guidelines for the children, and is looking to get the children involved in a positive way.
- A meeting will take place after the mid-term break to discuss setting up a Secondary Behaviour WG.

- Date for Sexuality Education Seminar has been set for January 13, 2015. In addition to the guest speaker, Mrs Kirby will present the school curriculum, the school nurse will discuss the school medical exam and the school psychologist will be present.

7 Groupe d'accompagnement

- There will be a meeting of Groupe d'accompagnement: APEEEs of the four Brussels European Schools, Interparents and Commission on 23.10.2014. They will discuss the central enrolment issues to prepare the meeting of CEA of October 24th.

8 AOB

- Alessandro Roggi resigns from the Board as of 14 October 2014. This leaves the Board without a Webmaster and results in 13 vacancies on the Board for election at the General Assembly.