



## **Conseil d'Administration**

### **Minutes**

**of the meeting of 20th December 2007  
12h30 - 14h50**

<b><u>Chair:</u></b>	<b>Carola Streul (1-3) Ivan Torre (4-9)</b>
<b><u>Participants/</u></b>	<b>Remo Bettioli, Antonio Cenini, Antonella Chiccola, Yves Herman, Hilary Crowder, Aedín O'Byrne, Natalya Podoprikhina, Guido Ricci, Ivan Torre, Camilla, Wikstedt-Gaudina</b>
<b><u>Excused:</u></b>	<b>Isabelle Perignon</b>

Carols Streul welcomed the new Board and announced her resignation from the Board.

#### **1. Approval of the agenda**

Point 7 was moved to point 5 and then the agenda was approved.

#### **2. Adoption of the summary of decision of the meeting of 27 November 2007 and 11 December**

Ivan Torre commented point number 1 from the meeting on 11 December 2007 but since it would be discussed again no change in the minutes was required. Carola Streul said that the meeting of 11 December was purely consultative as only half of the board members were present as the statutes require. Both sets of minutes were approved.

#### **4. Address by outgoing President**

Carola Streul informed that Board that she had taken the decision to step down, not only as president but also as a board member since her work commitments had increased. She was also concerned about the atmosphere at the General Assembly and about the attitude towards the other APEEEs by the Berkendael APEEE as shown at the General Assembly.

She said the meeting with the Central Enrolment Authority is very important and she will pass on the name of the new president to the Secretary of the Board of Governors.

Carola Streul then addressed the problem with the election sheets which had disappeared. She hoped that Agnes Lahaye had them but was not been able to contact her. If Agnes does not have them she proposed that the Board seeks legal advice. The other APEEEs have a lawyer who might be available. She also added that if something is requested from Carola she is available. In the case that point 5 of the General Assembly had no legal standing the filled in forms are needed. If the results of the election were approved by the President of the meeting we would not need the sheet. The General Assembly never approved resolutions 1

and 9. If the votes of the General Assembly were not valid then we must hold a new General Assembly. In the meantime the old members could be caretakers. Until we know that the Board is valid, Carola Streul will continue to be signatory for the bank account.

- Carola Streul raised concerns about the fact a change in the agenda was asked for at the General Assembly. She asked that it should be put into the minutes of the GA who asked for the change.
- General Affairs: the APEEE is now a legal entity she has signed about 6 contracts
- It is necessary to be more organised in the office. There is an offer by Ixelles to organise single entry accounting.
- The canteen in Woluwe will cook for Berkendael until the end of January 2008. Carola Streul raised concerns that the work in the Berkendael kitchen may not be finished before that.
- With regard to transport we must contact the commune to put some pressure on them.
- The phone chain will have to be put in place as soon as possible.
- She informed that Board that she has not spoken to Berta Bustorff or the deputy director about extra-curricular activities and that she would speak to Mr Reynaerts.

The Board expressed their thanks to Carola Streul. Antonio Cenini asked Carola Streul to stay and to give some time to the Board.

The APEEE would need to have all the agreements previously signed by Carola handed over and signed by the APEEE.

Any previous legal contracts entered into by the individuals on behalf of the APEEE (now that the APEEE has achieved its legal responsibility) were approved by the new Board.

#### **4. Election of members to the Bureau and nomination to other positions**

Hilary Crowder was appointed President

Ivan Torre was reappointed Treasurer

Yves Herman was appointed Vice President for communication

Aedín O'Byrne was appointed as Webmaster

Natalya Podoprihina was appointed Vice President for pedagogical affairs.

Camilla Wikstedt-Gaudina was appointed Vice president for administrative affairs

Guido Ricci was appointed coordinator for the Transport Committee

Antonio Cenini was appointed to follow-up on the construction of the site in Laeken

Antonella Chiccola was appointed to the canteen committee

Remo Bettiol was appointed to the transport committee

Secretary: vacant

Since the post of secretary is vacant and since the Board needs more members an effort will be made to find a secretary and new members can be co-opted. There were also people who presented their candidature to the General Assembly but were not, for some reason, on the list for election.

## **5. Nomination of an auditor**

The Board decided to accept the offer of Ernest & Young. Ivan Torre will communicate the result of the nomination to the parties involved.

## **6. Decisions for the canteen**

The proposal made by Camilla Wikstedt-Gaudina was approved by the Board. That implies that a certain level of flexibility will be applied regarding children who joined or will join the school after the 4 September 2007 and they do not pay for the month/s they did not have meals. There will be a retroactive calculation per month and not per day, i.e. the whole month is paid for even if the child joined a week or weeks into the month.

For children leaving the canteen this can only be done per trimester as stated in the regulation and not by month. The form will have to be used.

The decisions will be communicated to the individuals concerned.

## **7. Decisions on the extra curriculum program**

Anke Held presented the proposal made by Uccle which the Board found interesting. The management of the programme however needs to be clarified and Anke Held is asked for a list with administrative measures needed to implement the programme so that its feasibility can be verified. A meeting with Berta Bustorff should also be organised as soon as possible.

## **8. AOB**

Ivan Torre informed the Board that he bought Christmas chocolates for Manuela, Christophe, the bus guides, the canteen service ladies, the bus drivers etc. The amount will be paid for by the Board members.

## **9. Next meeting**

The next meeting will take place during the week of 7 January 2008.

Carola Streul  
Chairwoman (1-3)

Hilary Crower  
Secretary (1-4)

Ivan Torre  
Chair (4-9)

Camilla Wikstedt-Gaudina  
Secretary (4-9)

Brussels, 21/12/2007