



Conseil d'Administration

Summary of Decisions

of the meeting of 20 November 2007
12h30 - 15h00

Chair: Streul Carola
Full Members present: Laurent-Eker Nathalie, Torre Ivan, Gaudina Camilla,
Mahrenholz Katrin, Cenini Antonio,
Excused: Grotz Eva, Pino Maurits, Ricci Guido; O'Byrne Aedin
Guests: Michael Stenger

1. Approval of the draft agenda

Adopted with the following additions: Canteen set up and telephone chain.

2. Communications

Carola Streul informed that the recent notifications to the parents were just sent out to the class representatives: Outcome of the meeting of the pedagogical committee on 15 November and an updated note on the future of extracurricular activities.

3. Insurance

The CA agreed to conclude the offer of the third party liability insurance.

4. School schedule – Short Friday

The consequences of a short Friday for maternelle and primary 1/ 2 children were discussed. The CA agreed that such a decision taken by the school administration would have a substantial impact on the canteen and transport services (even greater deficit for the canteen and impossible to offer additional bus lines) services. The consequences need to be communicated to the school.

5. Preparation of the General Assembly

The Administrative Board agreed to postpone the deadline for the final approval of resolutions for one week (27 November 2007).

The technical setting up and the possible resolutions were elaborated extensively.

In order to receive a strong mandate, the CA decided to resign as a whole before the General Assembly with re-candidature of most of the current Administrators.

6. Update on the canteen set up

Michael Stenger informed that the future set up of the canteen was in progress. The *Régie des Bâtiments* launched the call for tenders. The actual timetable of the work was not yet fixed but the closure of the canteen for one to two weeks was confirmed.

The Administrative Board decided unanimously that during the closure due to the budget restraints no additional food supply could be offered and the parents would have to provide exceptionally their own food for their kids (e.g. sandwiches). Concerning the Wednesday lunches for the kids enrolled in the garderie services Michael will elaborate with Olivier a solution to ensure that they receive their meals on the two Wednesdays.

Telephone chain

It was emphasized that only the director of the school would have the authority to close the school in case of need (heavy snow, slippery roads). The class representatives need to be re-alerted on the need to set up a telephone chain and to communicate to the person in charge.

7. Next meeting

Tuesday, 27 November, 12.30, Berkendael school, room to be determined

Proposal for agenda next meeting

1	Approval of draft agenda
2	Approval of minutes 20 November 2007
3	Communications
4	Preparation of the General Assembly Decision on resolutions Decision on amended budget
5	Any other business
6	Next meeting

Carola Streul
Chairwoman

Katrin Mahrenholz
Secretary

Brussels,
20/11/07