

Minutes from CA meeting 19th February 2008

3 Rue Spa

Present: Hilary Crowder
Anke Held (late)
Camilla Wikstedt Gaudina
Antonella Bambigini
Ivan Torre
Isabelle Perignon
Antonio Cenini

Excused: Aedin O'Byrne
Yves Herman
Guido Ricci
Remo Bettiol
Natalya Simons

1. IT explained that no apologies were necessary from HC for not having contacted him while on holiday to inform of the earlier board meeting. However IT said that this way of doing is neither acceptable nor useful: it disrupts personal and professional organization, increases entropy, reduces time to prepare for the CA meeting and doesn't foster the end of the emergency phase.
2. Discussion was based on the Agenda circulated on 18th February.
3. The regular meeting will be on Thursdays at 12.30. The next meeting will take place at school on 28th February at 12.30 pm. [Please let HC know as soon as possible if you will not be able to attend.](#)
4. The Minutes of the meeting of 31st January were not approved pending IT's comments. [IT to provide comments as soon as possible.](#)
5. Consensus was reached for the purchase of a fax machine kindly recommended by Bruno's Ispiola who has acted as a consultant on some IT issues in the APEEE office and the decision on the copier was delayed to allow time to get a quote for a laser printer as opposed to an inkjet printer. [CG to buy fax machine on the basis of the provided quota of € 199 for a laser fax at Vandenborre and bring another quote to the next meeting for a copier/ scanner/printer.](#)
6. Transport regulation approval postponed until GR or RB can attend CA meeting. [GR or RB to present the Transport regulation at next meeting.](#)
7. HC provided feedback on School board meeting of 6th February. HC gave brief outline of Mrs. Bustorff's speech which covered the following issues. A) security measures taken by the school (after drop off and before pick up:- visitors must enter through guards room where there is a CCTV on the gate) ; there is still a logistical aspect for kids to be clarified to ensure there is no gap between responsibilities of APEEE/School

B) the damp in the Maternelle building for which the school is now seeking a certificate from Médecin de travail;

C) confirmation from Régie de Batiments concerning the start of the renovation work in the kitchen during the Easter holidays;

D) problems with language sections: SWALS not wanting mother tongue language tuition and MAT EN where there are a large number of children without English or very little English. Mr Seis ? said that in 2005 the Inspectors were asked to clarify the question of parent's choosing what language section their child went into. He said the Inspectors have written a report in which it is stated that the text concerning the right of a child to be taught in its mother tongue should be changed to become an obligation. He confirmed that it is up to the Director to be the gatekeeper on this issue.

E) introduction of teachers on duty 20 minutes before and after school and the division of responsibility with the APEEE of children to and from the bus.

F) The problem of language sections was discussed more fully and the complications when a language section does not have a dominant language within it. It can lead to a requirement for different teaching skills, and higher levels of frustration among the children, which are then acted out.

The question of the transport subsidy was discussed and the fact that the Commission has suggested that the APEEE board submit its application for a partial release of funds to cover the shortfall so far this year. IT confirmed he had been in contact with Mauro De Vita since the school board meeting to fine-tune the application before submitting it. The negative reaction of Mrs. Christmann the Chair of the Board of Governors to the suggestion that we could make an application for part of the Transport subsidy to be used for Canteen was also discussed. HC said she had been in contact with Marie Soder Higgins from the Commission after the meeting who confirmed that according to her and her boss we should be able to make such a request as it is written in the document granting the subsidy that it can be used for transport, canteen and extra curricular activities. IT also confirmed that he would submit a request for release of funds from the subsidy to cover the shortfall of the Canteen. He hopes to do both before the Easter holidays. [IT to submit requests for release of subsidy monies from the Board of Governors for both Canteen and Transport, hopefully before Easter Holidays as indicated in the previous paragraph..](#)

6. The approval was given for a Class reps and interested parents meeting at the Foyer Catholique at 12.30 on 26th February to address questions relating to the PC meeting at school on the 28th. [HC to write up invitation](#)

- [and send it out.](#) If there is not enough interest the meeting can be postponed to a later date when more advanced notice can be given.
7. A budget for advertising for an accountant was not approved. There was a discussion about Guido's idea to contact one of the other APEEE's which has recently employed an accountant and to ask them for the CVs of those they interviewed. [Guido to ask for the list?](#) Remo's idea was discussed of using the Forest welfare office. This office can provide unemployed people with specializations to companies looking for employees. Under the scheme a person could be taken on and the welfare office would pay for them up to six months and we would incur their social costs? At the end of six months we could employ him/her on a permanent basis if we chose to. IP raised the idea of a parent being recruited to do the task of an accountant. HC confirmed that the APEEE is able to employ parents but that the person probably should not have a board position if he/she became an employee to avoid conflict of interest. IT expressed doubt that there was such a parent interested and that he did not like the principle of parents being employees of the Association.
[Remo to contact the Forest Social Welfare office](#)
 8. AOB. HC raised the approval of Christophe's and Manuela's contracts as they are coming to the end of their probationary period. [HC, IT and CG to sit down with them before the board approves them as permanent employees.](#)