

Association des parents d'élèves de l'école européenne de Bruxelles IV AISBL
Parents Association of the European School, Brussels IV Aisbl
Elternvereinigung der Europäischen Schule Brüssel IV Aisbl
Associazione dei genitori della Scuola Europea di Bruxelles Aisbl
Oudervereniging van de Europese School Brussel IV Aisbl



Board Meeting/Réunion du Conseil d'Administration
Brussels Thursday 18th March/ Jeudi 18 mars 2010

J-79, 2/03: 12.30-15.00

MINUTES

Presents: Ms Schulze Erika, Ms Paulus Monika, Mr Nemitz Paul, Ms Salmon Joëlle, Ms Popa Adela Raluca, Ms Streul Carola, Mr Plumhoff Holger, Mr Sabatini Roberto, Ms Beltrame Francesca, Ms O' Byrne Aedín.

Absent (apologies) : Mr Bouter Arjen, Mr Scazzola Roberto, Ms Mangold Lecocq Isabelle, Mr Zunker Hugo, Mr Fabbri Fabrizio, Mr Sergio Giovanni.

Absents: Mr Cenini Antonio.

Point 1 Adoption of agenda

The agenda was adopted with the following additions:

Point 2a: Report on Budgetary Committee.

Point 3a: Canteen Convention

Point 2 Adoption of Minutes 25.02.2010.

The Minutes, dated 25th February were adopted with Ms Salmon's corrections on points 5 and 6.

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Comptes bancaires	Général, cotisations	523-0802716-18	Banque Triodos sa
	Transport scolaire	523-0802716-18	
	Service cantine	523-0802716-18	
	Activités périscolaire	523-0802716-19	



Point 2 a- Report on Budgetary Committee.

Ms Schulze informed the board that the Budgetary Committee at its meeting held on 15 and 16 March had given a positive recommendation for the transport subsidy requested by the APEEE BXL IV to the Board of Governors. Only the German delegate rejected the proposal.

Other positive advice, she added, was given for the purchase of canteen equipment and for the setting up of the 5th European School envisaged in September 2015.

It was also recommended by the BC to postpone the decrease of the threshold for class splitting down from 30 to 28 pupils up the opening of Laeken. The reason is the overcrowding in Brussels schools.

The Budgetary Committee also discussed the arrangements for the acquisition of a new model of calculator as laid out in the new mathematics syllabuses for S6 and above in secondary school.

Point 3 - Statutes.

The lawyer will be contacted by Ms Salmon this afternoon in order to finalize the publication of the Statute.

Point 3a Canteen Convention.

On March 3rd, the APEEE sent the director the new version of the Canteen Convention as agreed during the meeting in February. Mrs Bustorff replied by sending a new paragraph regarding access to the kitchen for the school staff members. In order to reply quickly to the director, it was agreed by mail that this was unacceptable and justification was given. This was communicated to the director who just thanked us for the explanation.

The board is waiting for directives on how to proceed.

Point 4 – IT.

Mr Sabatini introduced the proposal worked out by the IT Committee:

The APEEE should develop three different ACCESS databases for every service: canteen, transport and extra-curricular activities and at the same time create a new website.

According to Remo, five staff members have agreed to follow the Access course, basic level, during the working hours, only Pablo needs an advanced level. The discussion focused on how to reconcile the course timetable with the working hours of the extra-curricular manager in order to include her in the course.

Decision 100318-1, The submitted proposals for decision of the IT group

were APPROVED by unanimity;

At 1.17 pm Mr Nemitz enters.



Mr Plumhoff proposed that Laura, the extra-curricular manager follow the Access course separately according to her working hours and the rest of the staff together.

Ms Popa enters at 1.25 pm.

With reference to the new website Mr Sabatini and Mr O' Byrne will meet the Apeee staff tomorrow. The document sent by Mr O' Byrne will be distributed to the APEEE staff.

Decision 100318-2, The IT group's proposal to use Joomla for the new website that will have the following priority aims:

- to present relevant content in a more structured format.
- to give service managers more control over the content in their section.
- to collect service request data electronically.

was APPROVED by unanimity;

Point 5 Transport.

Ms Paulus underlines the importance of having only one bus departure on Fridays for the next school year.

Decision 100318-3, The proposal to have only one bus departure on Fridays for the next school term

was APPROVED by unanimity;

The pre-registration for the transport will begin next week, a letter will be sent to all transport users.

Point 6 Report on ACI meeting of 17 March.

Ms Streul reported from the ACI meeting held on 17th March where she represented the association. The meeting exclusively dealt with individual cases for transfer or new enrolment. At its next meeting, which will be held on Thursday, 25 March, the ACI will evaluate the results of the first enrolment phase.

Point 7 Translation at GA's.

Ms Schulze introduced the subject of the letter dated 11 February 2010 that Mr Moricca, the recently nominated Director in charge for European Schools at DG Human Resources, had sent to all APEEEs in Brussels.

In the letter Mr Moricca recognizes on one hand the efforts of volunteering parents in the parents' associations to facilitate the running of essential services.

On the other hand he announced that for budgetary reasons and in relation to the financial crises the Commission would in future not provide any translation at the Parents' Associations Annual General Assemblies. Ms Schulze reported that Ms Moricca was of the opinion that parents active in the Associations would in general work in the European institutions and hence would be literate in all working languages.



Ms Beltrame affirmed that we must be sure that translation from EN into FR and vice versa was provided during the General Assembly in order to include a maximum of parents in debates and information.

Mr Nemitz kindly agreed to draft a reply within the coming days not only asking for continued EN/FR translation but also describing to Mr Moricca in some details the multiple tasks and responsibilities carried by volunteering parents and proposing a joint meeting with all APEEEs. Erika will contact the other APEEEs in order to include them into the project .

At 2.05 PM Ms O' Byrne leaves, Ms Popa leaves a few minutes later.

Point 8 Communication.

Ms Paulus tabled in some copies and presented the APEEE Bxl IV book to the Board, an information document with the aim of informing parents about the association's tasks and contacts in order to facilitate communication. She clarified that the book was not yet completed as Apeee Board Member photos and the names of Working Group members are to be completed.

Mr Nemitz proposed to add the APEEE address and the APEEE bank accounts and to specify who does what, Ms Schulze underlined the importance of enclosing the registration forms for every service.

Ms Paulus pointed out that the Parents Association book had to be published on the website as soon as possible.

The Board congratulated Ms Paulus and thanked her for her efforts.

At 2.25 Pm Manuela leaves, staff issues were be discussed in "huis clos".