



Conseil d'Administration

Summary of Decisions

of the meeting of 11 September 2007

<u>Chair:</u>	Streul Carola
<u>Full Members present:</u>	Laurent-Eker Nathalie, Pino Maurits, Torre Ivan, Gaudina Camilla, Cenini Antonio
<u>Excused:</u>	Grotz Eva, O'Byrne Aedin, Mc Donagh Ronan
<u>Guests:</u>	Leopold Blandine, Held Anke, Mahrenholz Katrin, Ricci Guido

1. Approval of the draft agenda

Adopted

2. Communications

2.1 Report back from the CEA meeting of 10 September 2007

Carola reported back from the CEA meeting which was chaired by the new Secretary-General Mrs Renée Christmann.

Currently 158 children were enrolled in BRU IV.

The representative of the Belgian Delegation at the CEA announced that the European Schools would receive in due course a letter from the new Minister of Finance saying that for budgetary reasons the Laeken school could be opened at least one year later than 2009.

The next meeting of the CEA is scheduled for the 9 November 2007 after the meeting of the Conseil Supérieur.

2.2 Divers:

Carola informed that the contract with the new cook was signed and close cooperation with the kitchen staff from Woluwe would continue.

The new Apeee Administrator, Manuela Pamio, took on duties in the Apeee premises in the school's site.

3. Pending activities

3.1 Cantine

Camilla Gaudino reported back from her meeting with experts for kitchen equipment and hygienical questions in the cantine of BRU IV the same day.

The cantine in general fulfils the necessary hygienical standards. However, as concerns the exit of heated air by the fridge and the combination of refrigerators and

icebox the kitchen lacks the needed standards. Those would in any event disturb the running of the kitchen regardless whether a warm link, a cold link or a production at the kitchen itself would be established. Hence, the necessary modifications need to be required by the régie des bâtiment in any case.

The kitchen experts laid out several options for setting up a functioning kitchen on the site. Next week a report would be sent to the parents association so that the negotiations with Berta Bustorff and the Treasurer of the Conseil Supérieur could be re-enforced. The proposed adaptation work should take about six weeks including one week, where the canteen would have to be closed.

Camilla informed shortly about technical possibilities to decrease the noise level in the canteen such as lowering the roof, installation of carpets etc.

The Menu would be hanged out in the building from the next day onwards.

Camilla will, in cooperation with Manuela, establish a list of the around 130 pupils using the canteen services and check out on further offers on cooking devices. The supervision problems on Wednesday need also to be solved.

Ivan Torre informed about the actual costs per meal and that the subsidised price per meal would be 4,70 €. Due to the administrative costs, hot meals could only be provided for children having enrolled for at least 3 times per week. The CA agreed to introduce a ticketing system for school staff and teachers. The final decision on the price was not yet taken.

3.2 Bus transport

Nathalie Laurent-Ecker gave an overview on the situation relating to delays and personnel and said that the next day she would meet the transport staff from Ixelles school to re-discuss the situation. It would further be discussed how lines could be adapted with new or changed stops or not, depending of the resulting total travel time and number of new inscriptions.

3.3 Periscolaire

This service will be set up in close coordination with the ES in Uccle. The questionnaire was sent out to the parents on Monday.

3.4 Parking

Ivan explained the four possible options to solve the parking problems for parents. He will discuss the issue further with Berta Bustorff the same week. It was agreed that parking badges would be needed.

4. Positions and tasks

Carola Streul announced that Katinka Tattersall, resigned from her function as Secretary of the Bureau as she no longer had any children enrolled at BRU IV. The four guests introduced themselves and stated their interests in working within the CA.

The CA confirmed the following division of posts and functions:

Bureau:

Chair: Carola Streul

Vice-Chair Administrative Issues: Nathalie Laurent-Eker

Vice-Chair Pedagogical Issues: Eva Grotz

Vice-Chair Information: Maurits Pino

Treasurer: Ivan Torre

Secretary: Katrin Mahrenholz

Tasks:

Health and Security: Coordinator position vacant, task covered by the ongoing discussions on transport and canteen issues, Anke Held as support, especially with regard to security issues

Setting up of Periscolaire: Eva Grotz and Anke Held

Setting up of the Kitchen/Cantine: Camilla Gaudina

Transport: Guido Ricci

Information: Maurits Pino

Interparents: Nathalie Laurent-Eker, Eva Grotz, Carola Streul

Conseil educative: Eva Grotz

Fonds social: vacant

Construction & Laeken: vacant

With the switch from Maurits child from the Dutch to the French section, the Dutch section would no longer be represented in the CA. Maurits agreed to pass by in the Dutch speaking section in order to ask for possible representatives.

5. Divers

5.1 Apeee Membership fee

The founding General Assembly decided to fix the yearly membership fee at 40 € per family. An exchange of views took place about how to inform families that the use of the Apeee services (transport, canteen, periscolaire) and the voting right in the next General Assembly were all connected to the payment of the yearly fee. The CA agreed to inform parents at an information evening of the Apeee as soon as possible.

5.2 Information Policy

Maurits introduced a short discussion on the design of the letter head of the CA. Nathalie presented an information brochure from Woluwe II and the CA agreed to create an equivalent for BRU IV as soon as relevant mission information was available and to place on the website.

6. Postponed:

- Approval of minutes of the meeting of 6 September 2007
- Election of class representatives
- Co-optation of new board members

7. Next meeting

The next meeting will take place on Tuesday, 18 September 2007, from 12h30 to 14h30 at rue Spa 3.

Carola Streul

Katrin Mahrenholz

Chairwoman