



**Board Meeting/Réunion du Conseil d'Administration**  
**Brussels Tuesday, 08 January 2013**  
**Commission, JII -79, 2/03, 1040 Brussels: 12.30-14.30**

**ATTENDANCE**

**Present:** Erika Schulze, Joëlle Salmon, Martina Sindelar, Marc Henriques de Granada, Ralph Wischermann, Jacopo Lombardi, Sarah Conyers Barber, Nigel Freake, Iseult Lennon Hudson, Kunka Ilieva, Steve O'Byrne, Christian Drantmann, Daniella Terruso, Max Strotmann

**Excused:** Josephine Usher (proxy to Sarah); Pascal Manzano, Monika Paulus and Benoît Vandergeeten (all proxy to Erika); Carola Streul and Serge Lebel, (both proxy to Joëlle).

Eric Piettre, Director of the APEEE also attends the meeting.

Some Board members only attend part of the meeting. The order in which the minute items are reported in this document does not necessary reflect the actual order in which they were discussed during the meeting.

Erika Schulze chairs the meeting.

## MINUTES – DRAFT 11 January 2013

### 1. Adoption of draft Agenda

Adopted.

### 2. Adoption of minutes of meetings of 6 December 2012 and 20 December 2012.

Minutes are adopted with amendments (to be circulated).

### 3. School Advisory Council (SAC) of 10 January 2013:

Erika presents. Erika and Martina will be present for the APEEE, plus Nigel and one more parent for the educational councils.

#### 3a School Plan 2013

Members comment various points in the draft plan:

- Competitions (p.4), with a request to include all types, also external and scientific;
- Self-evaluation (p.5), with a request to receive more information on policy, past and next steps and results;
- Library (p.8), with a question whether this project was considered completed.
- Digital competency, with a request to extend this policy beyond anti-cyber-bullying;
- "Teacher crisis" (introduction), with a request to set out the school's strategy in the text and an offer from the APEEE to support the school wherever possible.
- Budget, equipment and staff planning, is missing from this year's plan, compared to earlier years;
- Role of the APEEE (introduction), with a request to clarify the APEEE's role as parents' representation.

**Decision 2013-01-08\_1: The CA unanimously mandates the APEEE representatives to present the proposed questions and modifications.**

#### 3b Anti-Drugs – Policy

Erika presents, Daniella, Kunka, Sarah comment, a wider discussion among members ensues on form and scope of such policy (all or part of school community, review dates, feedback options, type of addictive substances, legality and disciplinary aspects, cultural connotations, larger social education aspects) and on how to arrange for transparency and more formal parent representation. Carola and others commented in writing.

Iseult volunteers to act as contact point to the drugs working group, with support from Jacopo. Thanks to both!

**Decision 2013-01-08\_2: The CA unanimously mandates the CA members present during the SAC meeting to applaud the good initiative but to ask for more time to finalize this important document.**

#### 3c Attendance policy

Erika presents, members comment and discuss past practice and nature and importance of the SAC for parents.

**Decision 2013-01-08\_3: The CA unanimously mandates the president and the vice-president to agree to the proposal to reduce the number of members of the SAC, as long as certain flexibility for parents (esp from educational councils) and other stakeholders is ensured.**

#### **4. Strategy Seminar 12 January 2013.**

Erika reports. Following a short debate on cost, the CA adapts a decision taken at the meeting of 20 December 2012.

**Decision 2013-01-08\_4: The CA unanimously decides to contract a coach for the seminar and to pay the expenses itself, to the extent possible (no compulsory contributions).**

#### **5. Canteen / Tartinistes – ensuring space for lunch, item from Iseult:**

Iseult presents recent impressions of difficult discussions about where tartinistes could find a decent place to eat, contrary to current sad practices in particular for the secondary (eg eating in the restrooms). A lively discussion follows. Eric and other members stress the responsibility of the school to provide appropriate space, according to the existing convention (APEEE in charge of hot meals and school in charge of tartinistes). However, all members stress the need to defend the interests of all students and Eric is open to joint fact-finding activities.

**Decision 2013-01-08\_5: The CA decides unanimously**

- **to mandate Nigel to pursue the issue with Deputy Director Mr Fäldt and in case this leads to no improvement of the situation,**
- **that Erika addresses a formal a letter to Mr Fäldt.**
- **Jacopo and Steve will in the meantime explore the situation on the ground.**

Thanks to Iseult, Eric, Nigel, Steve, Erika and Jacopo!

#### **6. School Working Groups and APEEE role.**

Erika refers to the example of the drugs working group and a tendency that the school bypasses the APEEE in establishing working groups. Again this leads to a lively debate with members contributing examples of lack of transparency but also stressing the need for the APEEE to more pro-actively present itself as *the* voice of parents. No formal decision is taken but there is consensus that the CA should more actively pay attention to the various groups active in the school and appoint members to follow their work (example: Iseult for the drugs group).

#### **7. Report from the meeting between Joëlle, Steve, Benoît, Erika, Eric and the managers on how the reports on the services and the financial reporting for the CA meetings should look like.**

In writing.

#### **8. Report on Services.**

Eric quickly updates. APEEE offices moved again. Good start of new canteen colleague. Thanks and good luck in the New Year to the whole team!

#### **9. Enrolment Policy.**

Erika informs on the need to send a reminder to all parents via the class reps after the Christmas holidays to remind parents to enrol siblings or apply for transfers during the first enrolment phase. The letter is prepared and will be sent on Wednesday. Many thanks Erika!

#### **10. AOB**

- Jacopo proposes to check whether it was possible for Laeken students to join successful Woluwe holiday stages. He will explore further together with Josie, thanks to both!

- Nigel reports on further useful IT related progress. He will check with Steve that service email addresses can be properly accessed. He also asks all members to verify the relevant sections on the prototype new website at ([www.bru4.eu/2013](http://www.bru4.eu/2013)) by Saturday 12 January, to be able to activate it as soon as possible. Thanks to both and all for checking!

The meeting is closed at 14:40. Max took notes.