



**Board Meeting/Réunion du Conseil d'Administration  
Brussels Tuesday, 6 November 2012  
Commission, JII -79, 2/03, 1040 Brussels: 12.30-14.30**

**ATTENDANCE**

**Presents:**, Serge Lebel, Jacopo Lombardi, Anja Mangels, Monika Paulus, Joëlle Salmon, Erika Schulze, Carola Streul, Maximilian Strotmann, Ralph Wischermann, Eric Piettre.

**Absent (excused):** Marc Henriques de Granada, Martijn Hesselink, Kunka Ilieva, Pascal Manzano, Martina Sindelar, Daniella Terruso.

The following delegations have been sent for this meeting:

1. Marc Henriques de Granada gives his proxy to Monika
2. Martijn Hesselink gives his proxy to Max or Joëlle
3. Kunka Ilieva gives her proxy to Joëlle
4. Pascal Manzano gives his proxy to Serge
5. Martina Sindelar gives her proxy to Ralph

Some Board members come late, some leave soon. The order in which the minute items are reported in this document does not necessary reflect the actual order in which they were discussed during the meeting.

Erika Schulze chairs the meeting.

## AGENDA

1. State of play of CA
2. Preparation of the next GA
3. Miscellaneous :
  - a. Letter to the local Police
  - b. Letter about the casiers
  - c. School trips
4. Report on the Council of Education
5. Report on the Pedagogical Committee
6. Report on ACI
7. State of play on IT Services
8. State of play of the services :
  - a. P riscolaire
  - b. Employees
9. AoB

## MINUTES

### 1. State of play of the CA.

Horst Nickel sent a letter of resignation both from the APEEE presidency and from the CA. Erika volunteers to be an interim CA chairwoman until the next GA to be held on 5th December 2012.

There are now 13 vacant seats in the CA.

### 2. Preparation of the next GA.

Erika volunteers to chair the next GA.

### 3. Miscellaneous :

- a. **Letter to the local Police.** Joelle has sent Mr SCHALABE a letter about the fact that the police was informed not to fine parents who park their car around the school. The school responded this is not the case. The concern is that the police has now a very bad image of the school parents. Overall, this situation creates problems for the security of pedestrians and notably the children. Jo lle volunteers to send the Police a letter explained APEEE's position.
- b. **Letter about the casiers.** Jacopo has not yet received any feedback from the APEEE's letter sent on October 26.
- c. **School trips.** As for the letter sent to school about the school trips, no answers have yet been received. Jacopo is asked to contact again the school about that

issue. Moreover, the letter from APEEE as well as the answer by Mr Sefcovik should be published on the APEEE web site (Action Daniella).

#### **4. Report on the Council of Education**

Martina will send out very shortly to the class reps the informal minutes on both Education Council (Nursery + Primary) and Educational Council (Secondary).

She received 60 individual answers to her questionnaire that had 200 items. The information gathered in the questionnaire is of high interest for school and the two pedagogical groups will discuss how to communicate the information in the best way to the school. Yahoo website of the pedagogical groups is completely new structured and up-dated thanks to Nigel Freak (father in Secondary). It is now a perfect "working and communication tool" for the groups. Since all language sections are currently represented in the pedagogical groups we have now one contact person for each section in Nursery/Primary as well as in Secondary; list will be shortly published on the APEEE website.

#### **5. Report on the Pedagogical Committee**

Carola reports on the last pedagogical committee. The issue about internet security was raised at the committee. Carola informed the CA that a Belgian association of parents has published a brochure that explains very well the concerns of the parents about the use of social media by children, and more generally the parents themselves. This brochure also explains how to teach the children and make them aware of the risks related to their use of internet. It is also suggested the new CA (to be elected by the next GA in December) takes an action in that field. Such a program could get inspiration from awareness action done in road security targeted to kids..

#### **6. Report on ACI**

Monika reports that an update of the document "Réflexion sur les lignes directrices de la Politique d'inscription 2013-2014" was sent by the SECGEN. Parts of the proposals made by the parent's associations were taken into account. Actually the situation stays difficult as Brussels II and Brussels III did not much profit from the last enrolment phases and are still overcrowded. The only school which has still vacancies (aside from Brussels IV) is Brussels I as long as they do use the Berkendael premises, which, for sure, is only a temporary solution.

As the situation in the 4 Brussels schools is quite different, it is not obvious to find a common voice on this matter (as a reminder : in the ACI all 4 schools do have a single vote together).

The now circulated document will be presented by the SECGEN to the Board of Governor.

For BXL IV: The maternelle level is full and primary level is more or less full as well. The only remaining vacancies for new classes is in secondary level.

As a result of the actual enrolment rules, there are now too many French speaking nursery classes. This unbalanced linguistic situation impairs the rule of cultural diversity that should be expected within our European school. The situation of French speaking nursery and also

primary classes becomes more and more difficult. It was acknowledged that it is not possible to put all new FR classes to Brussels IV - so as an alternative Brussels I is opened in the new policy.

The next meeting is planned for 10<sup>th</sup> December.

## **7. State of play on IT Services**

Ralph draws and comments an instructive comparative table of the responses provided by 3 companies (i2i, Uchrony, Point.be) to the call for tender for a software application of electronic registration to APEEE services. The comparison was done according to the following criteria :Capacity/Ability, French spoken, Continuity, Past references, Price, Maintenance, Speed. As some information about Point.be solution is still missing, Ralph and Eric are asked to meet the president of APEEE of Brussels 1 (Pierre Choraine), to get more feedback from the real users on Point.be product that is implemented over there. Ralph is also asked to better bargain with Point.be, and convince them to include the périscolaire module in their proposition for the same price. In addition, Point.be will be asked to provide also a complementary estimate for an electronic payment module. Ralph will give the CA a report on his meeting with BXL1, and an updated comparative table of the various solutions.

As for the budgetary viewpoint, it is reminded that 40000 € have already been reserved in last year budget.

**Decision 2012-11-06\_1.** The CA decides that a choice will be made under a written procedure ending on the 16 November (if Point.be has replied in the meantime), after Ralph's report and comparative table.

The decision is voted at unanimity.

## **8. State of play of the services :**

- a. Periscolaire.** An information meeting for class reps about périscolaire is organised (13 November, 12:30), at which Jerome will give a presentation.
- b. Employees.** The staff who were on sick leave are back to work. Eric gives the CA feedback on job performance in the service. Eric will have an appraisal interview with people whose contract ends up at the end of the year.

## **9. AoB**

The meeting ends at 2.30 pm.