



Board Meeting/Réunion du Conseil d'Administration
Brussels Thursday 5th May/ Jeudi 5 mai 2011

J-79, 1/01: 12.30-14.30

MINUTES

Present: Mr Henriques de Granada Marc, Mr Lebel Serge, Ms Mangold-Lecocq Isabelle, Mr Nickels Horst, Ms Schulze Erika, Ms Streul Carola, Mr Wichermann Ralph.

Absent (apologies) : Mr Cenini Antonio, Mr De Waard Wouter, Ms O'Byrne Aedín, Ms O' Donoghue Aingeal, Ms Paulus Monika, Mr Plumhoff Holger, Ms Popa Adela Raluca, Ms Salmon Joëlle, Mr Sergio Giovanni, Ms Sindelar Martina.

Absent: Ms Beltrame Francesca, Mr De Lorenzo Antonino, Mr Sabatini Roberto.

Ms Schulze chaired the meeting at 12.45 pm, the following proxies had been sent for this meeting:

- 1) Mr De Waard gave a proxy to Ms Schulze.
- 2) Ms O'Byrne gave a proxy to Ms Schulze.
- 3) Ms Paulus gave a proxy to Mr Nickels.
- 4) Ms Sindelar gave a proxy to Ms Schulze.
- 5) Mr Wischermann gave a proxy to Mr Nickels for the time of his absence

Point 1 Adoption of the Agenda for 5th May 2011

The agenda was adopted with the following amendments:

Point 8 becomes point 3.

Point 5 becomes point 4.

Point 3 becomes point 5.

Point 4 becomes point 6.

Point 6 becomes point 7.

Point 7 becomes point 8.

Point 2 Adoption of Minutes 14.04.2011.

The Minutes were adopted without any remarks and can be published on the APEEE website.

Point 3 Meeting with Director.

Ms Schulze described the meeting held with the management of the European school of Brussels IV on 4th May 2011.

During the meeting important issues were discussed such as:

- the installation of prefabs on the parking area,
- the timetable for the next school year and their effects on the organization of transportation and extra-curricular activities. According to the timetable decided by the school for the next school year, the times will remain unchanged on Mondays, Tuesdays and Thursdays but there will be longer Fridays. On Fridays, Nursery and P1-P2 classes will finish school at 12.45, P3-P4-P5 and SECONDARY classes will have school until 15.15 pm.

Mr Lebel entered at 12.57.

The discussion focussed on the possibility of creating a “Garderie” service managed by the Apeee on Fridays, an alternative choice to extra-curricular activities. This proposal was agreed on by all Board members because it would require the recruitment of specialized staff (additional costs) and the engagement of a board member responsible for this service.

The position of the APEEE would be to delay the bus departure on Fridays and offer extra-curricular activities. With reference to the extra-curricular activities, it was mentioned that the sports hall would not be available for the Association on Fridays, the Director of the school would like to organize complementary extra-curricular activities to those provided by the APEEE.

The debate focussed on the installation of prefabs on the car park as well as on the importance of respecting the security rules of the car park.

The management of the school says that the car park should have space for at least for 18 buses but many Board members express their doubts and think that 16 buses would be the maximum limit.

Due to the increase in registrations and the overcrowding, the management of the school is in favour of prefabs in the car parking, in fact if they don't accept prefabs many rooms for specific subjects will not be available so the quality of the education will be reduced.

Ms Streul proposed writing an official letter to the Director of the European School of Brussels IV in order to point out all problems. On 8th June there will be a pre-meeting with the school.

Point 4 Laeken site.

On 15th June 20 parents have the opportunity to visit the Laeken site. The President will send an e-mail to the board members in order to check their availability: Erika, Carola, Isabelle, Monika and Serge are interested in visiting the Laeken site.

Point 5 Canteen. Enrolment and price for school year 2011-2012.

The following measures were proposed for decision:

- 1) Decision on the maximum number of pupils to be enrolled.

Decision 20110505-1: The Board decided that the APEEE will accept the enrolments for a maximum of 750 pupils for the hot lunches on Mondays, Tuesdays, Thursdays, Fridays and Wednesdays. On Wednesdays, the APEEE will continue to provide hot lunches to the children attending one of the Commission "garderies" on Wednesday afternoons.

- 2) Decision on the price for a hot meal.

Ms Streul proposed to fix the following price: 6 euro per meal.

POSTPONED

At 1.50 pm Mr Wischermann left.

- 3) Decision on serving fresh vegetable soup every day.

POSTPONED

- 4) Decision on enrolment for all parents.

Decision 20110505-2: The Board decided that, seen these changes compared to the current canteen service, in order to manage the number of enrolments and for equal treatment of all pupils, present and future enrolment will be requested for every pupil who wants to eat a hot lunch.

Point 6 Website. State of play.

The overall evaluation of the new website was positive even though there are some technical problems. The one.com provider is not fast and the whole page on the laptop screen should be reduced.

- **Decision 20110505-3:** The Decision on access to the website of staff.

ADOPTED

- **Decision 20110505-4:** Decision on authorization by Board members

ADOPTED

- **Decision 20110505-5:** Decision on the limited direct access of Board members to the website.

ADOPTED

Point 7 Employment of Director.

Decision 20110505-6: The Board decided that the vacancy for the post of Director would be published from May 10th to 28th. The deadline for managing the applications is June 6th.

Ms Streul pointed out the Director's power of representation would not be exclusive and it would be shared with the other board members elected directly by parents.

Point 8 Auditors. State of play of market research.

In order to renew the contract with auditors, the APEEE accountant is waiting for the answer from Ernst & Young . The other APEEEs will be contacted in order to have more information about audit companies.

Point 9 Others .

Mr De Granada informed the Board that for the next school year, the Association would not receive the transport's subsidy. With reference to the Somerfest, he added, the Association had received invoices for this event, it is important to clarify on which basis the event is financed and costs and benefits are shared.

At 2.50 pm Mr Lebel left. The discussion continued on other issues such as the document sent by Raluca regarding the budget reductions of the European schools and the creation of the Minerval working group.

At 2.55 pm Manuela left, the Board members discussed staff issues in "huis clos".